

May 16, 2018

Joan Angelini, Town Clerk
Town of Westbrook
866 Boston Post Road
Westbrook, CT 06498

RE: Westbrook Visiting Nurses and Public Health

Dear Ms. Angelini:

Below is the agenda for our Regular Meeting scheduled for Wednesday, June 13, 2018 at 7:00pm in the South Conference Room at the Town hall.

- Secretary's Report
- Financial Report
- Administrative Supervisor's Report
 - a. Visit statistics/administrative updates
 - b. Policy Review
 - c. Staffing Updates
 - d. DeVero Software Integration
 - e. Billing Updates
 - f. Capital Expenditures and Strategic Planning
- Committees
 - a. Grant Writing
 - b. Policy Review Subcommittee
- Old Business
- New Business
 - a. Potential executive session to discuss personnel issues

Thank you.

Sincerely,
Kimberly Bennett RN, MSN WVNPH Secretary

cc: Board Members