

EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION
Tuesday, October 12, 2021 @ 7:00 p.m.
Regular Board of Education Meeting
WHS Library

In accordance with Executive Order 13A and Executive Order 14, all individuals present in person at the Westbrook Board of Education meeting are required to wear face masks.

Members of the public who would like to view this meeting remotely, please access the link here:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

AGENDA

- I. CALL TO ORDER – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGEMENTS
 1. **Introduction and welcome of new faculty and staff members:** Anastasia Littlefield, WHS Chorus Teacher; Rose-Merry Unan, Special Education Teacher; Paraprofessionals, Alyssa Kjos and Lori Tomko; and Spencer Vincelette, WHS Cafeteria Manager.
- IV. STUDENT REPRESENTATIVE REPORT – Andrew Livingstone
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

The Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

For the October 12, 2021 BOE meeting, remote Public Comment will be available as we transition back to in person meetings. A Google Meet link will be posted on the website for remote audience members who would like an opportunity to speak during the Public Comment portion of the meeting.

In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, please adhere to the previously mentioned guidelines.

VI. ADMINISTRATOR(S) COMMENTS

- A. Daisy Ingraham Elementary School – R. Rose
- B. Westbrook Middle School – M. Talmadge
- C. Westbrook High School – T. Winch

VII. NEW BUSINESS: Vote anticipated

- A. Budget Guidelines & Development Timeline 2022-23 (*Enclosure 1*)
- B. Disposal of Books (*Enclosure 2*)

VIII. SUPERINTENDENT’S REPORT

- A. Enrollment Update - Census October 1 (*Enclosure 3*)
- B. Westbrook Portrait of a Graduate Update

IX. OLD BUSINESS

X. CONSENT AGENDA – Vote Anticipated

- A. Approval of Minutes:
 - 1. Regular Meeting – September 14, 2021 (*Enclosure 4*)

XI. FINANCIAL REPORTS (*Enclosure 5*)

- A. Review of Check Listings
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer
- D. Insurance Report

XII. BOARD COMMITTEE REPORTS

- A. LEARN – M. Brigham
- B. Policy– K. Walker
- C. Long Range Planning – D. Perreault
- D. Fiscal & Budget – M. Esposito
- E. Teaching & Learning – D. Perreault
- F. Communications & Marketing – M. Luft
- G. Town Energy Ad Hoc Committee – L. Wysocki
- H. PTSO Representatives - M. Luft, Z. Hayden, M. Esposito

XIII. BOARD OF EDUCATION GOALS – Z. Hayden

XIV. PERSONNEL Vote Anticipated

A. Professional Appointment(s)

1. Marcella Ranfone – Special Education Teacher

B. Professional Resignation(s)

1. Molly McKenna – WHS English Teacher

C. Non-Certified Resignation(s): FYI

1. Meredith Werner - Paraprofessional

XV. ADJOURN