

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF WESTBROOK
BOARD OF SELECTMEN
REGULAR MEETING
Thursday, January 14, 2021
Via ZOOM

CALL TO ORDER

First Selectman Bishop called the meeting to order at 6:00 p.m. In attendance included: First Selectman Bishop, Selectman Hall and Selectman Fuchs, Tony Cozza, BOF member, Donna Castracane, Director of Finance, Jill Brainerd, Facilities, Mike Oryl, PA/TA, John Flaherty, Fire Marshal, John Riggio, Director of Public Works, Don Izzo, Emergency Management, Bob Hagemeister, Board of Fire Commissioners Chairman, Jim Crawford, EDC Chairman, Bill Cusson, Fire Chief, David Maiden, Building Official, Dave Russell, Harbor Patrol, Bill Cusson, Fire Chief, Lynne Spencer, Board of Fire Commissioners, Tim Kellogg, Library Director, Bonnie Hall, ZBA Chairman, Duncan Forsyth, Town Attorney, Eric Knapp, Planning, Zoning and Development Coordinator, Colleen Topitzar, Public Works, John Rie, Harbor Commission, Chairman, Marilyn Ozols, Planning Commission Chairman, Maryjo Noonan, Library Chairman, Heidi Wallace, Inland Wetland Officer, Marty Marx, Conservation Commission and Linda Nolf, BAA.

Mr. Bishop made a motion to add to the agenda discussion and possible action on Jetties. Mr. Fuchs seconded the motion. The motion passed unanimously.

Mr. Riggio provided a status report on the jetty project. Pinder construction has completed the work on jetties 5 and 6 and has suggested that the Town commence work on jetty #4 at a cost of \$100,000 (cost reduced because equipment and staging is still on site).

Attorney Forsyth explained that the Town does not need to go out to bid on jetty for because the current contract with Pinder Construction allows that the town can request that additional work be done beyond the original scope of the project. A copy of the draft amendment to the contract was forwarded to the BOS for review and is attached to these minutes.

Mr. Fuchs made a motion to direct First Selectman Bishop to enter into an amendment to the contract previously entered into with Pinder Construction to allow for the replacement of Jetty/Groin #4 at a cost not to exceed \$100,000. Mr. Hall seconded the motion. The BOS discussed the motion.

Ms. Castracane provided an update on the funding for the replacement of jetty 4.

Attorney Forsyth recommended that the replacement of additional jetties should go out to bid.

The motion passed unanimously.

INDIVIDUAL DEPARTMENT BUDGET PRESENTATIONS

The BOS determined that no votes will be taken relative to individual departments until all department budgets have been presented to the BOS. If necessary, the BOS will invite Department Heads back to the 1/28/21 BOS meeting to discuss potential cuts to the budget and any other items related to their budgets. It is anticipated that at the 1/28 BOS meeting, the BOS will finalize the budget and submit, as required, to the BOF.

Mr. Bishop requested that Department Heads report on any Covid-19 related effects on their respective budgets.

INDIVIDUAL DEPARTMENT BUDGET PRESENTATIONS

The BOS reviewed the following budget submittals: Fire Department, Fire Marshal, Board of Fire Commissioners, PA/TA, Harbor Patrol, BAA, BOF, Registrar, Grants, Library, Public Works, Facilities, Conservation Commission, Inland Wetland, ZBA, Planning, Zoning and Development, Building, Harbor Commission Emergency Management, and Energy.

Representatives from the various departments, boards/commissions were available to address questions posed by the BOS.

FIRST SELECTMAN'S REPORT

Mr. Bishop reported the following:

- All individuals classified as 1A (First Responders, Nursing Home residents, etc.) have received their Covid 19 vaccine.
- Vaccines for Individuals classified as 1B will open next week.
 - Many individuals are categorized as 1B and include those 65 and older, essential workers, teachers, grocery store clerks
 - One million Connecticut residents are classified as 1B and only 44,000 doses of the vaccine are sent to Connecticut each week.
 - It will take several months before all eligible individuals are vaccinated.
 - The need for patience was stressed.
- Information to the public relative to the vaccine has been distributed via website, social media, etc.
- The DPH will release vaccine registration information tomorrow, 1/14. Lauren will distribute information upon receipt; i.e. town wide email, website etc.
 - An appointment will be necessary to receive the vaccine

Ms. Castracane will provide updated budget information to the BOS for final review and discussion at the 1/28 BOS meeting.

ADJOURNMENT

Mr. Hall made a motion to adjourn the meeting at 7:10 p.m. Mr. Fuchs seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Attest,

Suzanne Helchowski
Executive Assistant

Noel Bishop
First Selectman