

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**

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<p><b>WESTBROOK BOARD OF EDUCATION</b> <b>Tuesday, February 2, 2021 @ 5:00 p.m.</b> <b>Special Board of Education Meeting</b> <b>Google Meet</b></p>
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The Special Board of Education Meeting was held on Tuesday, February 2, 2021 at 5:00 p.m. via Google Meeting.

Members Present: Z. Hayden, K. Walker, C. Kuehlewind, M. Luft, M. Palumbo, D. Perreault, M. Brigham  
Absent: S. Greaves, M. Esposito  
Also present: Superintendent Kristina Martineau; Business Manager Lesley Wysocki

**MINUTES**

- I. CALL TO ORDER – Z. Hayden, Chair, called the special BOE meeting of February 2, 2021 to order at 5:00 p.m.
  
- II. PLEDGE OF ALLEGIANCE
  
- III. BUDGET DEVELOPMENT WORKSHOP #2
  - A. Middle School Principal Position – Superintendent Martineau proposed the middle school principal position be posted as a three-year contract, a 10.5 month position (206 days) at a salary range of \$110,000 - \$115,000. Taking into consideration plans of administrative restructuring in the next few years, Superintendent Martineau recommended the Board approve the posting as presented. Z. Hayden, Chair, offered Board members the opportunity to voice their opinions and all were in agreement of supporting Superintendent Martineau’s proposal. MOTION by K. Walker and SECOND by M. Luft to approve posting the middle school principal position as a three year contract at a salary range of \$110,000 - \$115,000 for 206 days per year. Vote: Aye(s): K. Walker, M. Palumbo, D. Perreault, C. Kuehlewind, M. Brigham, M. Luft, Z. Hayden. MOTION CARRIES.
  - B. Health Insurance Reserve Budget Offset for 2021-2022 – Superintendent Martineau presented options to offset the budget with Health Reserve. Each Board member was given the opportunity to weigh in as to their thoughts. Overall, Board members were in agreement that 35% is the figure they are most comfortable with. MOTION by D. Perreault and SECOND by M. Palumbo to approve 35% of the Health Reserve to be used to offset the 2021-2022 budget. Vote: Aye(s): M. Luft, M. Brigham, C. Kuehelwind, D. Perreault, M. Palumbo, K. Walker Z. Hayden. MOTION CARRIES.
  
- Superintendent Martineau will send the Board a memo with a breakdown down of actual expenditures; salaries, dues, fees, etc. She will also meet with town officials next week and will report back to the Board the Town’s expectations in regard to the budget.
  
- IV. ADJOURN: MOTION to adjourn at 5:22 p.m. by Z. Hayden and SECOND by K. Walker. MOTION CARRIES.

Respectfully submitted,  
Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

