

**WESTBROOK BOARD OF EDUCATION**  
**EDUCATE, CHALLENGE, & INSPIRE**  
**Long Range Plan Sub-Committee**  
**Tuesday, February 8, 2022 @ 6:00 p.m.**  
**WHS Library**

Members Present: Michelle Palumbo, Don Perreault, Andrew Miesse, and Kim Walker  
Also Present: Dr. Kristina Martineau, Superintendent; Lesley Wysocki, Business Manager; Roger LaFleur, Consultant

**MINUTES**

- I. The Long Range Plan Subcommittee meeting was called to order at 6:04 p.m. by Don Perreault, Chair.
- II. Approval of LRP Minutes:
  - A. December 16, 2021: MOTION by K. Walker to amend minutes to add Kim Walker to the Members Present and SECOND by M. Palumbo to approve the minutes of December 16, 2021, as amended. Vote unanimous.
- III. Update on Daisy AC Feasibility Study – Roger LaFleur, Consultant and Project Manager
  - Roger LaFleur updated on Daisy feasibility. DRS VR System are the continued recommendation.
  - Power- 2 way system compatible. When ordering AC units- specify 208 Volt System
  - Andrew inquired about the voltage 208 and 420
- IV. 2023-2027 Capital Plan Discussion
  - 2<sup>nd</sup> phase of Ventilator units- Locked in price and delivery in May to install. Standing cabinets are in storage.
  - Discussion of increase in price and delivery time of air handling units and lobby coils. The prices and delivery are fluctuating weekly.
  - Replaced last year- heating unit. Need to replace heating and air conditioning units.
  - Need to adjust Long Range plan to accommodate price increases and availability of materials for projects to be able to install during the summer, as well as securing funding for the projects.
  - Kim Walker asked the feasibility of completing all 10 Lobby coils in the high school. Lesley will look at re-allocation of funds and speak with the town to determine how many coils can be replaced.
  - Discussed keeping air-conditioning in the Long Range Plan
  - Discussion of Tennis Court repair and scoreboard replacement  
Tennis Court repairs are required every two years. Discussion was around the use of the courts.
  - Score board replacement needs were shared from the High School Athletic Director (prices by scoreboard size, installation, usage and physical placement/angle needed to accommodate the sports that will be using the scoreboard.
  - Revision to plans made at LRP meeting will be shared and voted on at February 8<sup>th</sup> Board of Education Meeting.
  - Roger LaFleur will create RFPs for air handling and lobby units.
- V. ADJOURN: MOTION to adjourn at 6:42 p.m. by D. Perreault and SECOND by M. Palumbo. Vote unanimous.

Respectfully submitted, M. Palumbo, Committee Secretary  
C. Lester, Board Recording Clerk

TBA at next meeting

