

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF WESTBROOK, CONNECTICUT
BOARD OF SELECTMEN
SPECIAL MEETING
Wednesday, February 16, 2022
Multi-Media Room and via ZOOM
Mulvey Municipal Center

CALL TO ORDER

First Selectman Hall called the meeting to order at 4:30 p.m. In attendance included: First Selectman Hall, Selectman Campbell, Selectman Bialicki, Donna Castracane, Director of Finance, Terri Gavigan, Safe Harbor, Lester Scott, Safe Harbor, Tony Cozza, BOF member, Marilyn Ozols, Planning Commission Chairman, Tim Kellogg, Library Director, Pat Marcarelli, COB Chairman, Dave Russell, Harbor Patrol, Trooper Moran, Chief Cusson, John Palermo, Asst. Emergency Management Director, David Maiden, Building Official, and Heidi Wallace, Inland Wetland Officer.

Mr. Hall led the Pledge of Allegiance.

For informational purposes, the BOE’s Capital budget request was distributed to Board members.

REQUEST TO WAIVE FEES

The copy of the Vista Life Innovations’ request to waive permit fees (\$2,366) relative to a building project was included in the BOS packet. The recently renovated facility experienced considerable damage due to a burst sprinkler line. Over the past several years, Vista has spent approximately \$3 million in renovations and has paid approximately \$56,000 in permit fees. In the past, the Town has waived permit fees for the Habitat for Humanity home and projects at the YMCA.

Mr. Campbell made a motion to waive the permit fee in the amount of \$2,366.00 as requested by Vista Live Innovations. Mr. Bialicki seconded the motion. The motion passed unanimously.

UPDATE AND POSSIBLE ACTION – Small Cities Grant

Small City Grant applications are due to the State of Connecticut on May 20, 2022. Safe Harbor has expressed an interest in applying for the grant to pursue much needed upgrades to the Safe Harbor housing facility. A copy of a draft RFP for a Grant Writer to facilitate the application was included in the BOS packet. As previously reported, the Town received a \$1.5 million grant for upgrades to the Worthington Manor facility. It was agreed that any costs associated with a grant writer will be split evenly between the Town and Safe Harbor.

Mr. Bialicki made a motion to advertize the RFP for a Grant Writer for the Small Cities Grant application. Mr. Campbell seconded the motion. The motion passed unanimously.

CAPITAL BUDGET

At the 2/14/22 and 2/15/22 BOS meetings, Department Heads and Commission Chairmen presented their Capital Budget request to the BOS for consideration. The Operating Budget has \$1,161,432.00 budgeted for Capital. Note that some Capital projects may be eligible for ARPA funds and Infrastructure funds.

The BOS discussed the 22/23 Capital requests and prioritized projects as follows:

#1

Library	\$5,500.00
Harbor Commission	\$25,000.00
Conservation Commission	\$50,000.00
Assessor	\$30,000.00
IT	\$81,000.00
Fire Dept.	\$588,955.00
Public Works (minus paving)	\$337,000.00
Police 18’ Boat	<u>\$41,000.00</u>
TOTAL	\$1,158,455.00

#2

Facilities	\$1,618,730.00
Paving	<u>\$370,800</u>
TOTAL	\$1,989,530.00

#3

Police Cruiser	\$35,000 (\$74,000 requested)
Police eTicket printer(s)	<u>\$5,700.00</u>
Police Carport	Not funded as Energy Committee grant application for same has been submitted.
TOTAL	\$40,700.00

#4

Planning Town Center	\$0 (\$1,000,000 requested pushed to 23/24)
Planning Resiliency Plan	\$50,000.00
Planning Sub -Division Plan	\$40,000.00
Planning Sidewalks	\$200,000.00 (\$400,000 requested)
WPCA	<u>\$50,000.00</u>
TOTAL	\$340,000.00

#5

Park & Rec.	<u>\$125,000.00</u> (\$954,440 requested)
TOTAL	\$125,000.00
GRAND TOTAL	\$3,653,685.00

Mr. Campbell made a motion to approve the 22/23 Capital budget as discussed above and forward to the BOF for further action. Mr. Bialicki seconded the motion. The motion passed unanimously.

Mr. Campbell made a motion to approve the 23/24, 24/25, 25/26, 26/27 Capital budget(s) as discussed above and forward to the BOF for further action. Mr. Bialicki seconded the motion. The motion passed unanimously.

FIRST SELECTMAN'S REPORT – None.

ADJOURNMENT

Mr. Campbell made a motion to adjourn the meeting at 5:19 p.m. Mr. Bialicki seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Attest,

Suzanne Helchowski
Executive Assistant

John Hall, III
First Selectman