

EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION

Tuesday, March 9, 2021 @ 7:00 p.m.

Special Board of Education Meeting

Google Meet

MINUTES

Members Present: Zachary Hayden, Sally Greaves, Kim Walker, Mary Ella Luft, Michelle, Palumbo, Don Perreault, Michele Brigham, Christine Kuehlewind, Mike Esposito

Also present: Superintendent Kristina Martineau; Administrators: Tara Winch, Ruth Rose, Susan Miller, Fran Lagace; L. Wysocki, Business Manager; IT Specialist, Ben Russell; faculty/staff/community members

I. CALL TO ORDER – Zachary Hayden, Chair, called the Google Meeting of Tuesday, March 9, 2021 to order at 7:00 p.m.

MOTION by K. Walker and SECOND by M. Palumbo to amend Item XV. to include Vote anticipated. Vote: Aye(s): M. Palumbo, K. Walker, C. Kuehlewind, D. Perreault, M. Brigham, M. Esposito, S. Greaves, M. Luft, Z. Hayden MOTION CARRIES

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ACKNOWLEDGEMENTS – As March is Board Member Appreciation Month, Superintendent Martineau took the opportunity to acknowledge the Board of Education members Zachary Hayden, Kim Walker, Sally Greaves, MaryElla Luft, Michele Brigham, Michelle Palumbo, Don Perreault, Christine Kuehlewind, and Mike Esposito for their services on the Board of Education.

IV. STUDENT REPRESENTATIVE REPORT – Jesse McGannon reported on school activities including the winter sports season (indoor track, girls' and boys' basketball). Jesse reported that an SAT expert will be presenting in-person on SAT preparation. The school musical, *A Chorus Line*, will be performed in person, although the audience will view virtually. Tickets will be available for \$10 through the school website. There are plans for an outdoor prom and plans for graduation on June 11th are being made.

V. DEAN OF STUDENTS, ACTIVITIES AND ATHLETICS – Superintendent Martineau reported that she listened to feedback regarding the Dean of Students, Activities and Athletics and as a result the proposal is for two positions; one for grades 5-8 and one for 9-12.

VI. PUBLIC COMMENT – Corey Ehrlich, District Social Worker and parent, expressed disappointment that the budget vote was not tabled so the public could comment on the proposal of significant changes. She expressed her concern that a 206 day position will deter qualified candidates for the middle school principal position and that middle school and high school

students are socially and emotionally different and administrative structuring should allow for that.

VII. ADMINISTRATOR(S) COMMENTS – No comments

VIII. NEW BUSINESS- Vote Anticipated

A. Policy 6146 – Graduation Requirements: Superintendent Martineau reported on the changes of Policy 6146, Graduation Requirements, to align with CSDE standards. As this policy has an impact on the tenth grade class, the Board was asked to approve without bringing the policy back to the board for a second reading. **MOTION** to approve Policy 6146 –Graduation Requirements, as presented by Z. Hayden and **SECOND** by M. Luft. **Aye(s):** M. Luft, K. Walker, S. Greaves, M. Brigham, D. Perreault, C. Kuehlewind, M. Palumbo, Z. Hayden **Abstained:** M. Esposito

B. CABE on-line policy service – Superintendent Martineau provided an overview of the CABE Online Policy Service, which will offer translation services for our Westbrook families, cross referencing hyperlinks and links to state laws, and timely updates. Efforts are being made to get all policies online. The Board will be given the opportunity to view before going live hopefully by the end of April.

IX. SUPERINTENDENT’S REPORT

A. Enrollment – Superintendent Martineau reported March enrollment totals equal 648 students Pre K through 12, which includes 8 out-placed students.

B. Entry Plan Update – First 90 Days: Superintendent Martineau presented on her first ninety days as Superintendent in Westbrook Public Schools, focusing on Teaching and Learning, Culture, Climate and Social Emotional Wellness, and Superintendent Goals. Moving forward, five committees have been created related to Teaching and Learning. She mentioned the work of the Teen Leadership Class and their part in Social Emotional Learning. Superintendent Martineau also talked about the action she has taken to implement her goals in collaboration with school leaders and staff.. Board members were given the opportunity to comment on her presentation.

C. Middle School Principal Search Update: Superintendent Martineau informed the Board that 40 applicants have responded and many have high quality teaching and leadership skills. Round one interviews are scheduled for March 11. Four to six candidates will be chosen for Round two and by early April, two finalists will be presented to the BOE. By the end of the process, 30 stakeholders will have participated.

D. Update on Vaccinations – Superintendent Martineau was pleased to report that all employees and bus drivers have been offered access to be vaccinated and a second clinic is scheduled by the end of the first week of April. She expressed appreciation to all the parties involved in organizing the clinics.

E. Budget Process Update – Next Steps – Superintendent Martineau reported that the budget will be presented to the Board of Finance on March 10 at 5:30 p.m. A link for the meeting will be sent to the members of the BOE.

X. OLD BUSINESS – The following policies were presented to the Board in February for a first reading and a vote to approve is requested. **MOTION** to approve the following revised policies as presented by M. Palumbo and **SECOND** by M. Luft:

A. Policy 4118.237 – Facemasks/Face Coverings

B. Policy 5145.44 – Title IX

C. Policy 9221 – Board Member Vacancies

Vote: **Aye(s):** M. Luft, K. Walker, S. Greaves, M. Esposito, D. Perreault, M. Brigham, C. Kuehlewind, M. Palumbo, Z. Hayden **Vote unanimous.**

- D. Long Range Plan – Capital Improvements 2021-2026 – MOTION by Z. Hayden and SECOND by M. Luft to approve the Long Range Plan for Capital Improvements for 2021-2026 as presented. VOTE: (Ayes): M. Palumbo, C. Kuehlewind, D. Perreault, M. Brigham, S. Greaves, K. Walker, M. Luft, Z. Hayden Nay: M. Esposito

XI. CONSENT AGENDA

Approval of Minutes:

1. Regular Meeting – February 09, 2021: MOTION by K. Walker and SECOND by M. Palumbo to approve the minutes of February 09, 2021. Vote: Aye(s) M. Luft, K. Walker, S. Greaves, M. Esposito, M. Brigham, D. Perreault, C. Kuehlewind, M. Palumbo, Z. Hayden. MOTION CARRIES

XII. FINANCIAL REPORTS

- A. Review of Check Listing: Board members reviewed check listings for February 4, 2021 in the amount of \$118,079.14 and on February 17, 2021 in the amount of \$113,680.70.
- B. Budget Narrative/Review of Expenditure Report: Mrs. Wysocki provided an overview of the budget as it stands. She reported that Covid related expenses and relief funds have been approved.
- C. Line Item Transfer - None
- D. Insurance Report – An updated Insurance Report was provided.

XIII. BOARD OF EDUCATION GOALS

- A. CABE Workshops – As part of the BOE goals, Z. Hayden offered a variety of upcoming workshops available to the Board through CABE and other resources. K. Walker and M. Brigham participated in a Policy Webinar and an overview was presented to the Board.

XIV. BOARD COMMITTEE REPORTS

- A. LEARN: M. Brigham is the BOE LEARN representative and will attend her first meeting on Thursday, March 11, 2021.
- B. Policy – K. Walker reported the next Policy meeting is scheduled for March 18 at 4:15 pm.
- C. Long Range Planning - Z. Hayden expressed appreciation to M. Palumbo for her work as Chair on LRP and welcomed D. Perreault as the new Chair. D. Perreault reported that the LRP committee met with Mr. LeFleur on projects that need to be done over the summer. The BOS and BOF will hopefully approve the projects so they can move forward in a timely manner.
- D. Insurance – M. Luft – no meeting to report on.
- E. Negotiations - S. Greaves said the Negotiations Committee met and more will be discussed in Executive Session.
- F. Town Ad Hoc Committee – L. Wysocki – The next meeting is on March 17, 2021.
- G. PTSO Representatives - M. Luft reported on Daisy PTO activities including 100 Day Celebration, Read Across America, Virtual Book Fair, Virtual Daisy Dash, Virtual Sweetheart Dance and Mother/Son event. M. Esposito and T. Winch reported on high school PTSO activities including fundraising, Valentine's Day Goody Bags, Custodian appreciation, plans for Class breakfasts, and Teacher appreciation. Z. Hayden reported the next middle school PTSO meeting is scheduled for March 23, 2021.

MOTION by Z. Hayden and SECOND by M. Palumbo to move into Executive Session at 8:41 p.m. with Superintendent Martineau for the purpose of personnel discussion related to MOU for Dean of Students, Activities, and Athletics. Vote: Aye(s): M. Palumbo, C. Kuehlewind, D. Perreault, M. Brigham, M. Esposito, S. Greaves, K. Walker, M. Luft, Z. Hayden,

XV. PERSONNEL: EXECUTIVE SESSION

A. M.O.U. – Deans of Students, Activities and Athletics Discussion

Moved back into Regular Session at 9:03p.m.

MOTION by Z. Hayden and SECOND by D. Perreault to approve giving Superintendent Martineau the authority to sign the MOU for the Deans of Students, Activities and Athletics.
Vote unanimous.

XVI. ADJOURN: MOTION by Z. Hayden and SECOND by K. Walker to adjourn at 9:06 p.m.
Vote Unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

BOE Approved: April 6, 2021