

**Westbrook Planning Commission
Special Meeting Minutes
March 23, 2021, 7:00 p.m.
VIA REMOTE ACCESS – ZOOM Meeting only**

MEMBERS PRESENT: Marilyn Ozols, Chair; Bill Neale, Phil Bassett, Sheryl Becker and Marie Farrell

OTHERS PRESENT: Glenn Chalder from Planimetrics

ALSO PRESENT: Eric Knapp, Planning, Zoning and Development Coordinator

S. Becker and M. Farrell were both seated.

1. **Call to Order** M. Ozols called the meeting to order at 7:00 p.m.
2. **2021 POCD - Plan of Conservation and Development - review of draft forwarded from subcommittee**

G. Chalder and Subcommittee members reviewed the draft POCD page by page to be sure all of the comments, suggestions and corrections made had been addressed.

The public hearing for the POCD is June 8, 2021. April 4, 2021 is 65 days before that. In order to ensure that all referrals are sent out on time, G. Chalder will have all of the changes to E. Knapp by the end of this week or early next week.

The Committee agreed to have G. Chalder produce two versions of the document: one will be marked up so the Committee will see the changes that have been incorporated. The other version will be the one the public will see as it will appear when fully adopted.

There are three referrals required by the State Statutes: one to the Board of Selectmen, one to RiverCOG (Council of Governments) who will review it for consistency with the Regional Plan, and one to the CT DEEP (Department of Energy and Environmental Protection).

E. Knapp and G. Chalder will coordinate the drafts and referrals.

A motion was made by P. Bassett to schedule the POCD for Public Hearing on adoption for June 8, 2021. The draft dated March 2021 updated with comments from the Plan of Conservation and Development Subcommittee on March 23, 2021 will be the public hearing draft. The motion was seconded by B. Neale and was approved unanimously.

3. **Adjournment**

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Kathleen King, Recording Secretary