

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

TOWN OF WESTBROOK CONNECTICUT
BOARD OF SELECTMEN
REGULAR MEETING
Thursday, March 28, 2019
Multi-Media Room
Mulvey Municipal Center

CALL TO ORDER

First Selectman Bishop called the meeting to order at 5:30 p.m. In attendance included: First Selectman Bishop, Selectman Hall, Selectwoman Labbadia, Vincent and Michelle Neri, Scott Medeiros, Woodard & Curran, Lester Scott, Fire Department, Paul Connelly, BOF Chairman, Rich Annino, Park & Rec Director, Carol Hess, Asst. Director of Finance, Eric Knapp, P&Z and Development Coordinator, Tony Cozza, BOF member, John Riggio, Director of Public Works, Jeff Kriete, Bill Fish, Energy Committee, Chris Ehlert, Chairman Energy Committee, Darlene Briggs, EDC and 15 audience members.

UPDATE ON BID FOR LYNN ROAD BRIDGE PROJECT

Scott Medeiros, Woodard & Curran, provided an overview of the Lynn Road Bridge Project to date. Seven bids for the project were received and reviewed for mathematical errors and were independently tabulated. After considerable review, the 3 low bidders were interviewed and reference/qualification checks were completed on the contractors. All 3 bidders were pre-qualified from the DOT.

Mr. Medeiros is recommending that the BOS award the Lynn Road Bridge Project to New England Road, Inc.

Mr. Bishop solicited input/comments on the project from the BOS and public.

Mr. Hall's concerns relative to the timeframe of the project were addressed by Mr. Medeiros. All contractors were confident that they could meet the timeline requirements set forth in the bid documents. A meeting has been scheduled for 4/1/19 with representatives from neighboring towns to discuss any potential road closures and how closure would affect traffic, school bus routes, etc.

The BOS heard comments from the public, including representatives from the 3 low bidders, New England Road, Inc., Old Colony Construction, Inc. and Xenelis Construction Co.

Mr. Hall made a motion to award the Lynn Road Bridge Project to Xenelis Construction Co. in the amount of \$1,218,045.00. Ms. Labbadia seconded the motion. The motion passed unanimously.

UPDATE ON BID FOR ADA RAMP - Firehouse

Mr. Scott updated the BOS on the bids received relative to the ADA ramp project at the Firehouse. Mr. Scott and the Committee recommend that the BOS award Mecos Inc. the project, as outlined, in the amount of \$48,800.00.

Mr. Bishop made a motion to award the ADA Ramp project at the Firehouse to Mecos, Inc. in the amount of \$48,800.00. Mr. Hall seconded the motion. The motion passed unanimously.

Mr. Scott reported that the Public Works Department will facilitate a portion (railings) of the project and an additional \$8,000 may be necessary for same.

Mr. Bishop made a motion to authorize an additional \$8,000 for the ADA Ramp project and forward to BOF and Town Meeting for further action. Mr. Hall seconded the motion. The motion passed unanimously.

It is anticipated that the project will be complete mid-May.

PUBLIC HEARING – Town Owned Fiske Lane Property

The Public was invited to the BOS meeting, via a notice in the Harbor News and a letter to surrounding property owners, to discuss a proposal for the installation of a Pickle Ball Court on Town Property located at Magna Lane (former tennis courts).

Mr. Bishop reported that the Westbrook Foundation has committed funds (\$40,000) for the installation of Pickle Balls courts on the Town property that formerly housed tennis courts. Mr. Knapp, Planning, Zoning and Development Coordinator, reported that there are no zoning issues regarding the proposal.

Mr. Annino, Director of Park & Rec., provided an overview of the plans and encouraged individuals to visit the Old Saybrook Pickle Ball courts.

The public overwhelmingly supported the proposal for the installation of Pickle Ball courts as outlined.

Mr. Bishop made a motion to approve the installation of two Pickle Ball courts to be located on the former tennis courts located on Fiske/Magna Lane. Ms. Labbadia seconded the motion. The motion passed unanimously.

Mr. Bishop reported that two proposals for the installation have been received from contractors; one, Hinding totaling \$45,000 and the other from Sport Tech Construction in the amount of \$52,000. A third quote has been requested but not yet received.

It is acceptable to waive the provisions of the Bid Ordinance and solicit 3 quotes for a project.

Mr. Bishop made a motion to accept the proposal as submitted from Hinding in an amount not to exceed \$45,000 for the installation of Pickle Ball courts. Ms. Labbadia seconded the motion. The motion passed unanimously.

KEY BANK EASEMENT

A copy of the Easement/Parking Agreement between the Town and Key Bank relative to the two parking areas in downtown Westbrook was included in the BOS packet. Attorney Wells has reviewed the documentation and his comments were also included in the BOS packet.

Mr. Knapp reported that there are no financial implications to the Town regarding this agreement.

Mr. Bishop made a motion to approve the Reciprocal Access and Parking Easement Agreement as presented and forward to a Town Meeting for further action. Ms. Labbadia seconded the motion. The motion passed unanimously.

PA/TA SPEEDMACHINE

A copy of the revised All Traffic Solutions contract (PA/TA Speed machine) was included in the BOS packet.

The revision to the contract includes the addition of 2 years (total of 3) to the contract and a savings to the Town of \$1,350 over the life of the contract.

Mr. Hall made a motion to authorize First Selectman Bishop to execute the revised contract as presented. Ms. Labbadia seconded the motion. The motion passed unanimously.

ENERGY COMMITTEE UPDATE

Mr. Fish reported that the LED streetlight installation project has begun and most areas south of Rte. 1 have been completed. Constables have been retained to provide traffic control during the project.

Mr. Ehlert updated the BOS on the on-going Energy Committee initiatives throughout the Town including:

- Building audits – Eversource representatives will attend the next Energy Committee meeting to discuss the delay in the process and the application process.
- Virtual Net Metering – a Power Purchase Agreement is expected within the next two weeks. It is anticipated that the system will “go live” in Somers after January 1, 2020.

APPOINTMENTS/REAPPOINTMENTS/RESIGNATIONS

Mr. Bishop made a motion to recommend that the Governor appoint Harry Plaut as the Harbor Master. Mr. Hall seconded the motion. The motion passed unanimously.

The Harbor Master is a stipend position and \$3000 has been allocated in the budget for same.

First Reading – Sheryl Becker – U – Planning Commission

First Reading – Linda LaMonaca – U – Senior Center Management Committee

Mr. Bishop made a motion to re-appoint the following Marine Patrol members to a 1 year term: Dave Russell, Tom Smith, Michael Morris, Mike McKenna, Joe Pucillo, Derek Allen, Judson Howes, Ken McNamara, Mark Wyzykowski, Larry Merrill and Jim Connelly. Ms. Labbadia seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to accept the resignation submitted from John Leake relative to the EDC and Inland Wetland Commission. Mr. Bishop seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to re-appoint Sandy Bannon as the Town of Westbrook Animal Control Officer for a one year term to expire 4/14/20. Mr. Bishop seconded the motion. The motion passed unanimously.

OTHER BUSINESS

Mr. Bishop made a motion to schedule a Special BOS meeting on 4/2/19 @ 4:00 p.m. Ms. Labbadia seconded the motion. The motion passed unanimously.

The BOF requested that the BOS prioritize Capital projects. All Department Heads will be invited to the meeting. Mr. Bishop reported that at previous Capital meetings, all interested parties understood that there was the possibility of changes to the Capital Plan.

APPROVAL OF MINUTES

Mr. Hall made a motion to approve the minutes from the 3/7/19 BOS meeting as presented. Ms. Labbadia seconded the motion. The motion passed unanimously.

Mr. Hall made a motion to approve the minutes from the 2/28/19 BOS meeting as presented. Mr. Bishop seconded the motion. The motion passed unanimously.

FIRST SELECTMAN'S REPORT – No report.

ADJOURNMENT

Mr. Bishop made a motion to adjourn the meeting at 6:58 p.m. Mr. Hall seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Attest,

Suzanne Helchowski
Administrative Assistant

Noel Bishop
First Selectman