

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

<p>WESTBROOK BOARD OF EDUCATION Thursday, March 31, 2022 @ 4:45 p.m. BOE Calendar Ad Hoc Subcommittee Meeting BOE Conference Room</p>
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Members Present: Zachary Hayden, Kim Walker, Don Perreault, Christine Kuehlewind
Also Present: Kristina Martineau, Superintendent

MINUTES

- I. Call to Order: Z. Hayden called the meeting to order at 4:51 p.m.
- II. Approval of Minutes: February 24, 2022: MOTION by K. Walker to approve the minutes of February 24, 2022 and SECOND by D. Perreault.
- III. Election of Chair of BOE Calendar Ad Hoc Committee: D. Perreault nominated Z. Hayden as Chair. Second by K. Walker – Vote unanimous.
- IV. Board of Education Calendar draft review and discussion: Discussion of being clear that it is only a “guide” not an official calendar. Changed title of document to “Westbrook Board of Education Schedule of Monthly Tasks ad Topics (Anticipated)” to address this concern. It was decided to have BOE Teaching and Learning subcommittee further discuss “senior celebrations” idea before placing it on the “schedule”.
- V. Review CABE Recognition Rewards/Discuss timeline and system for evidence collection: Reviewed Section 1 of the CABE Recognition Awards as summarized by C. Kuehlewind. Decided to continue the review from that point on at the next committee meeting starting with Section 2.
- VI. Decide on future meeting dates if needed: Selected 4/12 at 5:30 p.m. as the next meeting date and time.
- VII. Adjourn: MOTION by Z. Hayden to adjourn at 5:50 pm and SECOND by K. Walker. Vote unanimous.

Respectfully submitted,
Christine Kuehlewind, Board Secretary Cecilia S. Lester, Board Recording Clerk

TBA at next meeting

