

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT BOS MEETING

MINUTES
TOWN OF WESTBROOK, CT
BOARD OF SELECTMEN
SPECIAL MEETING
Thursday, April 28, 2022– 5:30 p.m.
Multi-Media Room and via ZOOM
Mulvey Municipal Center

CALL TO ORDER

First Selectman Hall called the meeting to order at 5:33 p.m. In attendance included: First Selectman Hall, Selectman Campbell, Selectman Bialicki, Donna Castracane, BOF Chairman, BOF members: Paul Winch, Chairman, Chris Ehlert, Tony Cozza, Jim Dahl, Karl Gelotte, Jill Brainerd, Facilities, John Riggio, Director of Public Works, and John Palermo, Interim Emergency Management Director.

Mr. Hall led the Pledge of Allegiance.

USE OF CONTINGENCY FUNDING – SCBA equipment – Fire Department

Mr. Campbell made a motion to forward to a Town Meeting an appropriation in the amount of \$13,955 from Contingency to fund the purchase of SCBA equipment. Mr. Bialicki seconded the motion. The motion passed unanimously.

ACCEPT GRANTS – Small Cities, Emergency Management, Foundation
Emergency Management

Mr. Bialicki made a motion to accept and forward to the BOF and Town Meeting for further action, a grant from the State of Connecticut, Department of Emergency Services & Public Protection in the amount of \$5,000 for Covid-19 public health and emergency management activities. Mr. Campbell seconded the motion. The motion passed unanimously.

Small Cities

Mr. Campbell made a motion to accept and forward to the BOF and Town Meeting for further action, a grant from the State of Connecticut, Department of Housing (Small Cities Grant) in the amount of \$1,500,000 for the Worthington Manor Public Housing Modernization project. Mr. Bialicki seconded the motion. The motion passed unanimously.

Foundation

Mr. Bialicki made a motion to accept and forward to the BOF and Town Meeting for further action, a grant from the Westbrook Foundation in the amount of \$10,000 for the purchase of beach accessible wheelchairs and storage shed. Mr. Campbell seconded the motion. The motion passed unanimously.

Mr. Hall reported that after further review and due to space limitations at the site, instead of a shed, a “lean-to” may be a more appropriate structure in which to store the wheelchairs. Note that Public Works will facilitate the construction of the structure.

Appointment/Re-appointments/Resignations

Mr. Campbell made a motion to appoint Meri Wick to the Town Center Revitalization Committee. Mr. Bialicki seconded the motion. The motion passed unanimously.

Mr. Bialicki made a motion to re-appoint Jill Brainerd, Darlene Briggs, Chris Ehlert, Bill Frederickson, Andrew Miesse, Richard White, and Lesley Wysocki to the Energy Committee. Mr. Campbell seconded the motion. The motion passed unanimously.

Appointment – BOS representative to the POCD Implementation Committee – to date, a BOS representative to the POCD Implementation Committee has not been identified.

Mr. Campbell made a motion to appoint Vincent Neri to a “full” seat on the Inland Wetland Commission. Mr. Bialicki seconded the motion. The motion passed unanimously.

Approval of Minutes

Mr. Campbell made a motion to approve the minutes from the 4/12/22 BOS meeting. Mr. Bialicki seconded the motion. The motion passed unanimously.

FIRST SELECTMAN’S REPORT

Mr. Hall reported:

- Congressman Courtney visited Westbrook last week and toured, via boat, the dredging sites. Additional topics of discussion included potential grants and ear marks.
- The CCM Emergency Management Conference held on 4/27 was very informative and covered a range of topics including school safety, cyber security, and ransom ware.
- At a recent meeting, Frontier outlined the fiber optic project that will begin with trunk lines in mid-May. Police will be used during the project for traffic control.
- Candidates for the Land Use Tech position will be interviewed tomorrow. Appropriate Board/Commission Chairmen and staff will be participating in the interviews.
- CIRMA will be providing additional information relative to liability, etc. with regard to the beach wheelchairs and dogpark.

DISCUSSION AND POSSIBLE ACTION – Mulvey Center and Library Roof bids

Copies of the bids received (4) relative to the roof project(s) at the Mulvey Center and the Library were distributed to BOS and BOF members. After review of the bids, it was recommended that Gold Seal Roofing & Sheet Metal Inc, (\$623,000) be awarded the Library Roof contract and Imperial Restoration, Inc., (\$1,190,768) be awarded the Mulvey Roof contract. Note that both of these contractors were the low bidder and that there is an advantage to using two different contractors for the buildings as the projects can be completed simultaneously. In addition, no economies of scale were realized in the bid documents if the Town chose to use the same contractor for both roofs.

The architect has worked with both of these contractors in the past and they are also both “certified” to work with Garland products. It is anticipated that both projects will be completed before winter (dependant on when the projects actually begin and supplies, etc. being available).

Note that during the recent rain event, the Library sustained water damage.

Mr. Campbell made a motion to award the Mulvey Center Roof replacement contract to Imperial Restoration, Inc. in the amount of \$1,190,768.00. Mr. Bialicki seconded the motion. The motion passed unanimously.

Mr. Bialicki made a motion to award the Library Roof replacement contract to Gold Seal Roofing & Sheet Metal, Inc. in the amount of \$623,000.00. Mr. Campbell seconded the motion. The motion passed unanimously.

Mr. Campbell made a motion to approve and forward to the BOF and Town Meeting for further action, an amount not to exceed \$500,000 for roof top HVAC unit replacement at the Mulvey Municipal Center. Mr. Bialicki seconded the motion. The motion passed unanimously.

Mr. Bialicki made a motion that a sum not to exceed \$2,332,143.00 be appropriated from the Unassigned Fund Balance to the Roof Capital Project Fund for the purpose of replacement of the Mulvey Center Roof, HVAC units and the Library Roof. Mr. Campbell seconded the motion. The motion passed unanimously.

Executive Session – Personnel Matter – Interview Emergency Management Director candidate - Possible Action – Emergency Management Director

Mr. Campbell made a motion to go into Executive Session at 6:00 p.m. for the purpose of interviewing the candidate for the Emergency Management Direct position. Mr. Bialicki seconded the motion. The motion passed unanimously. Invited into the Executive Session: Selectmen and John Palermo.

Regular Session resumed at: 6:08 p.m.

Mr. Bialicki made a motion to appoint John Palermo as the Town of Westbrook Emergency Management Director, effective immediately. Mr. Campbell seconded the motion. The motion passed unanimously.

Mr. Campbell made a motion to advertise/post the Assistant Emergency Management Director immediately. Mr. Bialicki seconded the motion. The motion passed unanimously.

ADJOURNMENT

Mr. Campbell made a motion to adjourn the meeting at 6:17 p.m. Mr. Bialicki seconded the motion. The motion passed unanimously.

Respectfully,

Suzanne Helchowski
Executive Assistant

Attest,

John Hall, III
First Selectman