

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

<p>WESTBROOK BOARD OF EDUCATION Tuesday, May 3, 2022 @ 5:00 p.m. BOE Calendar/Goals Subcommittee Meeting BOE Conference Room</p>

Members Present: Zachary Hayden, Kim Walker, Christine Kuehlewind
Absent: D. Perreault

Also Present: Kristina Martineau, Superintendent

MINUTES

- I. Call to order:** The BOE Calendar/Goals Subcommittee meeting was called to order at 5:01 pm by Z. Hayden, Chair

- II. Approval of minutes:** MOTION by K. Walker and SECOND by C. Kuehlewind to approve the minutes of April 12, 2022. Vote unanimous.

- III. Discussion of BOE self-evaluation and retreat:**
 - A. Planning for May 18 BOE Self Evaluation & Retreat:
K. Walker will connect with Nick Caruso, CABE, to confirm time and focus professional development (Robert’s Rules). A printed copy of the Self-Evaluation will be distributed for the May 10, BOE meeting.
 - B: Self-Evaluation
Review of Draft “self-evaluation”
Previous retreat discussions and surveys will be considered during the self evaluation process.
Committee reviewed Policy 9400 Self Evaluation and proposed process is in compliance.
Put “Set BOE Self Evaluation Date” back in Monthly Tasks and Topics (set for April)
 - C Facilitator and Agenda Development
Superintendent Martineau will facilitate BOE discussion during executive session
5:00-5:15 p.m. Dinner and Agenda Overview
5:15-5:45 p.m. BOE Professional Development
Nick Caruso- Robert’s Rules
5:45-7:00 p.m. Executive Session: BOE Self-Evaluation
Review BOE Self-Evaluation Goals- Facilitator (KM) support in composing the top priorities from each goal that were generated by self-evaluation completed by each Board member
Discuss Goal Setting for 2022-2023

- D. Other details:
In-person meeting
Westbrook Pizza
Equipment- whiteboards, tech set up for remote presenter (speakers, camera, etc.)

IV. Review of CABA Recognition:

Section 3 (Required Criteria): C. Lester will print out crosswalk of policy reviews and last three years of agenda

BOE Policy Committee will review policy related items from CABA Awards

Section 4 (Required Criteria): Community Relations - postponed to next Meeting

Section 5 Related Organization- C. Lester will call CABA to follow up on Related Organizational Leadership, Item G - (Negotiation Services)

- V. **Future Meeting:** August 16th at 5:00 p.m.

- VI. **Adjourn:** MOTION by Z. Hayden to adjourn at 5:57 pm - SECOND by K. Walker. Vote unanimous.