

**WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE**

WESTBROOK BOARD OF EDUCATION Tuesday, May 10, 2022 @ 7:00 p.m. Regular Board of Education Meeting
--

MINUTES

Members Present: K. Walker, D. Perreault, C. Kuehlewind, M. Luft, M. Palumbo, A. Miesse, S. Greaves (via telephone)

Members Absent: Z. Hayden, M. Esposito

Also Present: Superintendent Kristina J. Martineau, Business Manager Lesley Wysocki: IT Director Ben Russell, Administrators: T. Winch, R. Rose, M. Talmadge, F. Lagace; Faculty: A. Saba, C. Eichler, A. Gallagher

I. CALL TO ORDER – Kim Walker, Chair, called the Regular BOE meeting of May 10, 2022 to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. BOARD OF EDUCATION ACKNOWLEDGEMENTS:

A. Teacher/Staff Appreciation – Superintendent Martineau publicly expressed appreciation to the faculty and staff of Westbrook Public Schools, thanking them for all they do “each and everyday”.

IV. STUDENT REPRESENTATIVE REPORT - A. Livingstone, BOE Student Representative, reported on school activities including Teen Leadership (Teen Mental Health Panel Discussion), Acoustic Café’, spring athletics; WHS having received the Michael’s Cup for the 5th year in a row; and AP Testing. Delaney, Student Rep, provided he Board with current athletic stats. The Board was introduced to student BOE representatives for 2022-2023, Delaney Belcourt and Elliot Koplas.

V. PRESENTATION OF DRAFT – WESTBROOK PORTRAIT OF A GRADUATE – Superintendent Martineau gave a presentation on the Westbrook Portrait of a Graduate draft. She expressed appreciation to committees involved in the process. The Steering Committee was comprised of Leslie Carson, Caitlin Eichler, Amy Gallagher, Fran Lagace, Ruth Rose, Ben Russell, Angelo Saba, Matthew Talmadge and Tara Winch. Included in the Community Coalition Committee are students, community members, Board members, and administrators. These are the most important Focus areas the committee has decided upon thus far: Critical Problem Solver; Creative Thinker, Effective Communicator, Perseverant, Socially Aware and Responsible Decision Maker. The next steps are for public feedback, draft rubric for each priority focus area, PoG District Image and Design, alignment with Senior Portfolio and in the summer of 2023 to finalize rubrics, develop grade level activities and decide on report card language. Each board member was given an opportunity for comment; with the consensus of positivity. K. Walker, Chair, recommended bringing the PoG to the Board for a vote when ready.

VI. PUBLIC COMMENT: Peter Huta expressed his opinion that since the bus company is not running as many bus routes they should not be paid the full amount. He suggested that future contracts with bus companies be based on the amount of bus routes and if routes have to be combined then payment would be less.

VII. ADMINISTRATOR(S) COMMENTS

A. End of Year Activities and Events:

T. Winch, M. Talmadge, and R. Rose provided a list of end of the year activities for their respective schools. Each commented that they are thankful to be able to resume the activities, many of which were cancelled due to COVID. Promotions and Graduation are as follows: Daisy 4th grade Promotion is on June 10 at 9:00 (Rain date June 13); WMS 8th Grade Promotion: June 10 at 10:30; WHS Graduation is on June 10 at 5:00 p.m.

VIII. NEW BUSINESS

A. Out of State/Overnight Field Trip: T. Winch, WHS Principal, communicated that the WHS Music Department is requesting approval for an out of state/overnight trip to Washington D.C. by coach bus from March 16-19, 2023. A total of approximately 50 students will be accompanied by 5 teachers at a cost of \$844 per student. An itinerary is inclusive of educationally based activities with a connection to the curriculum. A MOTION was made by M. Luft and SECOND by M. Palumbo to approve the Out of State Band and Chorus trip to Washington D.C. from March 16-19, 2023. Vote unanimous.

IX. SUPERINTENDENT'S REPORT

A. Enrollment: Superintendent Martineau reported May enrollment totals equal 639 students, (Pre-K through 12, which includes 8 out-placed students.)

B. Westbrook Foundation for Daisy Makerspace: R. Rose updated the Board on the Daisy Makerspace, recognizing the Westbrook Foundation grant for this generous contribution, making it possible to fast track the project. Mrs. Rose commented that in the future there will be professional development opportunities and invitations to guest speakers in the engineering field. An Open House is planned for the future.

C. Summer Learning Academy: Superintendent Martineau reported that programs are being planned for the Summer Learning Academy: Overseeing the high school will be Caitlin Eichler; Derek Hanssen at the middle school and Caitlin Rickaby at Daisy.

X. OLD BUSINESS: None

XI. CONSENT AGENDA

A. Approval of Minutes:

1. Regular Meeting – April 12, 2022: MOTION by M. Palumbo and SECOND by A. Miesse to approve the minutes of the regular meeting of April 12, 2022. Vote unanimous.

XII. FINANCIAL REPORTS – L. Wysocki

A. Review of Check Listing: Board members reviewed check listings for April 13, 2022 in the amount of \$135,273.08 and on April 28 in the amount of \$113, 581.54.

B. Budget Narrative/Review of Expenditure Report: L. Wysocki, Business Manger provided an update on the current budget and requested a consensus from the BOE on the best use of

available funds. She offered suggestions which included adding a portion to the Health Fund and Capital Plan. Other suggestions were to take care of various building repairs, order new floor mats, and paint the gym since new banners are being ordered. D. Perreault strongly recommended painting the gym as this would be the right time with replacement of the banners. The Board consensus was to tackle the list of building repairs and to paint the WHS gym walls. L. Wysocki will gather prices for the various repairs, etc.

C. Line Item Transfer: None

D. Insurance Report – The Board was provided with a current insurance report

XIII. BOARD COMMITTEE REPORTS

A. Policy– K. Walker – Policy meeting is scheduled for May 19th at 5:30 p.m.

B. Long Range Planning – D. Perreault (no meeting)

C. Fiscal & Budget – Meeting scheduled for May 19 at 6:30 pm

D. Teaching & Learning – D. Perreault (no meeting)

E. Communications & Marketing – M. Luft (no meeting) Superintendent Martineau mentioned that Westbrook Events article is due next week if anyone has suggestions for content.

F. Negotiations – S. Greaves – Dates to keep in mind are August 3 - WEA negotiations, Oct 12 (end game) and Oct. 17 to Arbitration if needed.

G. Town Energy Ad Hoc Committee – A. Miesse reported on a state grant for solar panels for police cruisers, EV charging stations possibly at the Town Hall or the beach area. CT Community Challenge Grant and committee appointments for next year.

H. LEARN: K. Walker reported on behalf of Z. Hayden on the April 14 meeting. The Speaker was Supt. Peruccio from Old Saybrook. Superintendent Martineau is tentatively the speaker for the June meeting.

I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS) (no reports)

J. BOE Calendar/Goals Committee – C. Kuehlewind reported on behalf of Z. Hayden that planning for BOE retreat is finalized. Ongoing progress working through Board of Distinction criteria.

XIV. BOARD OF EDUCATION GOALS

A. BOE Retreat and Self-Evaluation on May 18th – The Board will meet on May 18 for the Board Retreat and will hear from Nick Caruso, CABE; and will also do a self-evaluation. Forms for the self- evaluation were distributed and members are asked to bring them to the Board Retreat on May 18.

B. Professional Development (nothing to report)

XV. PERSONNEL

A. Non-Certified Resignation(s)/Retirement(s):

1. Lisa Sizer, Daisy Ingraham Secretary, submitted a letter of resignation effective May 6, 2022.

2. Karen Clark –Paraprofessional, submitted a letter of her intent to retire effective at the end of the school year, June 2022.

XVI. ADJOURN: MOTION to adjourn at 8:22 pm by M. Palumbo and SECOND by M. Luft. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary

Cecilia S. Lester, Board Recording Clerk

TBA at next meeting.

