

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

<p>WESTBROOK BOARD OF EDUCATION Tuesday, May 25, 2021 @ 5:00 p.m. Fiscal and Budget Planning Subcommittee Google Meet</p>

Members Present: Sally Greaves, Kim Walker, Zachary Hayden, Mike Esposito

Also Present: Superintendent Kristina Martineau; Business Manager, Lesley Wysocki

MINUTES

- I. CALL TO ORDER: Superintendent Kristina Martineau called the Fiscal & Budget Planning Subcommittee to order at 5:03 p.m.
- II. COMMITTEE CHAIR: This item was tabled until later in the meeting.
- III. APPROVAL OF MINUTES – April 29, 2021: MOTION by K. Walker and SECOND by Z. Hayden to approve the minutes of April 29, 2021 with one correction (M. Hayden to Z. Hayden.) Vote unanimous.
- IV. PROPOSED AGENDA ITEMS FOR FUTURE MEETINGS: Discussion on future agenda items:
 - Z. Hayden – Aligning liaison with departments/schools in budget process
It was agreed to hold off on this until November or December.
 - Concern about adding an additional BOE member which would create a problem regarding quorum regulations. It was agreed that Z. Hayden and L. Wysocki both attend Long Range Plan and their representation on the Fiscal & Budget Subcommittee would be sufficient.

M. Esposito joined the meeting and the topic of Committee Chair was revisited. K. Walker nominated M. Esposito and second by Z. Hayden.

Z. Hayden nominated himself and second by S. Greaves. After discussion, Z. Hayden withdrew his nomination and M. Esposito agreed to accept the nomination for Chair with the meetings starting at 6:00 p.m. Vote unanimous

Continuation of Agenda Items for Future Meetings:

After discussion the following items were agreed upon for the next Fiscal & Budget Planning meeting:

- Three-year health reserve history (clarify offset)
- Approval of Budget Guidelines by BOE by September 30
- Approved vs. Actual Expenses for years 2018-2019, 2019-2020 and 2020-21
- M. Esposito also suggested adding New Business to the agenda.

It was agreed to change the meeting date from September 30, 2021 to September 29, 2021 at 6:00 p.m.

- V. ADJOURN: MOTION by Z. Hayden to adjourn a 5:34 p.m. and SECOND by K. Walker. Vote unanimous.

TBA at next meeting

