

MINUTES OF A SPECIAL TOWN MEETING, THURSDAY JUNE 17, 2021  
TOWN OF WESTBROOK, CONNECTICUT

The legal voters of the Town of Westbrook, Connecticut and all others qualified to vote in meetings of said Town were properly noticed and warned to meet in the MultiPurpose Room of the Mulvey Municipal Center, 866 Boston Post Road, Westbrook, Connecticut on Thursday, June 17, 2021, at 7:00 p.m.

The meeting was called to order at 7:00 p.m. by First Selectman, Noel Bishop. Mr. Bishop led the Pledge of Allegiance and asked for nominations for moderator. A nomination for moderator was made by John Hall seconded by Bonnie Hall with E. Marie Wilson nominated as moderator for the town meeting.

John Hall made a motion to "waive" the reading of the legal notice; the motion was seconded and approved.

Moderator Wilson, noting the 21 action items listed on the Town Meeting call, explained to those in attendance the process of utilizing a Consent Agenda which permits approval of all items together without discussion or individual motions. Moderator Wilson further explained that prior to acting on a full Consent Agenda, any item(s) may be removed from the Consent Agenda to provide an opportunity for discussion and a subsequent vote on the item(s) removed.

Moderator Wilson inquired if there was any objection to utilizing a Consent Agenda. With no objection raised, Items 1 through 21 were placed on Consent. Moderator Wilson asked if there were any items to be removed from Consent. On a motion by John Hall, seconded by Chris Ehlert, Items 1 and 2 were removed from Consent.

**Item 1.** The following motion was read:

**RESOLVED** to approve, as a qualifying community program pursuant to the Neighborhood Assistance Tax Credit Program, a proposed energy conservation project to be undertaken by the Valley Shore YMCA, as set forth in its Form NAQA-01 which is on file in the Town Clerk's office for public inspection. On a motion by John Hall, seconded by Bonnie Hall, the motion passed.

**Item 2:** The following motion was read:

**RESOLVED** to approve, as a qualifying community program pursuant to the Neighborhood Assistance Tax Credit Program, a proposed energy conservation project to be undertaken by the Westbrook Congregational Church, as set forth in its Form NAQA-01 which is on file in the Town Clerk's office for public inspection.

On a motion by John Hall, seconded by Noel Bishop, the motion passed.

## CONSENT AGENDA

With the above items acted upon, the Consent Agenda consisted of Items three through 21 listed below. Moderator Wilson called for a vote adopting the Consent Agenda; the Consent Agenda passed on a unanimous vote.

**Item 3.**

**RESOLVED** that a sum not to exceed \$20,000 be appropriated from the FY22 General Fund Capital Contribution to the Information Technology Projects for various IT infrastructure upgrades. Funds will be accumulated and drawn down as needed when approved projects arise, as recommended by the Board of Selectmen and Board of Finance.

**Item 4.**

**RESOLVED** that a sum not to exceed \$30,000 be appropriated from the FY22 General Fund Capital Contribution to the Assessor Revaluation Project for the cost of the next full revaluation, as recommended by the Board of Selectmen and Board of Finance. Funds will be accumulated and drawn down as needed when approved projects arise, as recommended by the Board of Selectmen and Board of Finance.

**Item 5.**

**RESOLVED** that a sum not to exceed \$11,000 be appropriated from the FY22 General Fund Capital Contribution to the Police Rifles Purchase Project for the purpose of purchasing rifles and associated storage equipment for the Police Department, as recommended by the Board of Selectmen and Board of Finance.

**Item 6.**

**RESOLVED** that a sum not to exceed \$35,000 be appropriated from the FY22 General Fund Capital Contribution to the Police Cruiser Project for the purpose of purchasing a replacement police vehicle, as recommended by the Board of Selectmen and Board of Finance.

**Item 7.**

**RESOLVED** that a sum not to exceed \$112,707 be appropriated from the FY22 General Fund Capital Contribution to the Fire SCBA Project for the purpose of replacing SCBA in the department, as recommended by the Board of Selectmen and Board of Finance.

**Item 8.**

**RESOLVED** that a sum not to exceed \$36,000 be appropriated from the FY22 General Fund Capital Contribution to the Fire Marshal Vehicle Project for the purpose of purchasing a new vehicle for the Fire Marshal, as recommended by the Board of Selectmen and Board of Finance.

**Item 9.**

**RESOLVED** that a sum not to exceed \$10,000 be appropriated from the FY22 General Fund Capital Contribution to the Emergency Management Two Way Radio Battery Replacement Project for the purpose of replacing the remaining two-way radio batteries, as recommended by the Board of Selectmen and Board of Finance.

**Item 10.**

**RESOLVED** that a sum not to exceed \$600,000 be appropriated in the amount of \$28,293 from the FY22 General Fund Capital Contribution and \$571,707 from the Undesignated General Fund Balance to the Public Works Paving Program Project for the purpose of yearly road paving, as recommended by the Board of Selectmen and Board of Finance.

**Item 11.**

**RESOLVED** that a sum not to exceed \$255,000 be appropriated from the FY22 General Fund Capital Contribution to Public Works West Beach Jetty Repair Project for the purpose of repairing two West Beach jetties, as recommended by the Board of Selectmen and Board of Finance.

**Item 12.**

**RESOLVED** that a sum not to exceed \$210,000 be appropriated from FY22 General Fund Capital Contribution to Public Works Fleet Replacement Project for the purpose of replacing a John Deere Loader, as recommended by the Board of Selectmen and Board of Finance.

**Item 13.**

**RESOLVED** that a sum not to exceed \$12,000 be appropriated from the FY22 General Fund Capital Contribution to Public Works Small Equipment Project for the purpose of purchasing two small sand spreaders, as recommended by the Board of Selectmen and Board of Finance.

**Item 14.**

**RESOLVED** that a sum not to exceed \$125,000 be appropriated from the FY22 General Fund Capital Contribution to Facilities Town Buildings – General Capital Repairs Project for the purpose of repairing and maintaining all Town buildings as outlined in the department’s budget request, as recommended by the Board of Selectmen and Board of Finance.

**Item 15.**

**RESOLVED** that a sum not to exceed \$50,000 be appropriated from the FY22 General Fund Capital Contribution to Facilities Library – Natural Gas Conversion Project for the purpose of installing natural gas as the heating source in the Library, as recommended by the Board of Selectmen and Board of Finance.

**Item 16.**

**RESOLVED** that a sum not to exceed \$50,000 be appropriated from the FY22 General Fund Capital Contribution to Facilities Town Buildings – Energy Efficiency Project for the purpose of installing energy efficient lighting throughout Town buildings, as recommended by the Board of Selectmen and Board of Finance.

**Item 17.**

**RESOLVED** that a sum not to exceed \$20,000 be appropriated from the FY22 General Fund Capital Contribution to Facilities Plan Project for the purpose of conducting a comprehensive facility plan for all Town buildings, as recommended by the Board of Selectmen and Board of Finance.

**Item 18.**

**RESOLVED** that that a sum not to exceed \$175,000 be appropriated from the FY22 General Fund Capital Contribution to the Planning, Zoning & Development Sidewalk Improvement Program Project for the purpose of continuing a sidewalk improvement program. Funds will be accumulated and drawn down as needed when approved projects arise, as recommended by the Board of Selectmen and Board of Finance.

**Item 19.**

**RESOLVED** that a sum not to exceed \$40,000 be appropriated from the FY22 General Fund Capital Contribution to the Planning, Zoning & Development Subdivision Regulation Rewrite Project for the purpose of updating the subdivision regulations, as recommended by the Board of Selectmen and Board of Finance.

**Item 20.**

**RESOLVED** that a sum not to exceed \$5,000 be appropriated from the FY22 General Capital Fund Contribution to the Planning, Zoning & Development Plan of Conservation and Development Project for the purpose of completing the Town’s Plan of Conservation and Development, as recommended by the Board of Selectmen and Board of Finance.

**Item 21.**

**RESOLVED** that that a sum not to exceed \$25,000 be appropriated from the FY22 General Fund Capital Contribution to the Harbor Commission Dredging Project for the purpose of dredging projects in Westbrook Harbor. Funds will be accumulated and drawn down as needed when approved projects arise, as recommended by the Board of Selectmen and Board of Finance.

A motion to adjourn was made and the meeting ended at 7:07 pm.

Respectfully submitted by

*Dawn Tarbetsky, Ass't*

Dawn Tarbetsky, Westbrook Assistant Town Clerk

Received for recording on June 21, 2021  
at 2:00 pm.

ATTEST:

*Erin A. Fitzgerald, Ass't*  
Erin A. Fitzgerald, Assistant Town Clerk