

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE
Thursday, August 4, 2021
Long Range Plan Sub-Committee
4:30 p.m.
Google Meet

Minutes:

Members Present: Michelle Palumbo, Don Perreault, Christina Kuehlewind, Zachary Hayden

Also Present: Dr. Kristina Martineau, Superintendent; Lesley Wysocki, Director of Finance & Operations and Roger LeFleur, Consultant

- I. **CALL TO ORDER:** The Long Range Plan Subcommittee meeting was called to order at 4:30 p.m. by Don Perreault, Chair.
- II. **APPROVAL OF MINUTES** - March 2, 2021
 - MOTION by Michelle Palumbo and SECOND by Christina Kuehlewind. Vote unanimous.
- III. **NEW BUSINESS:**
 1. **Generator update**
 - The quotation from our contractor to add more circuits to the Daisy generator was received. We are in the process of scheduling that work. In order to add additional power required by Emergency Management, Daisy will need to be shut down for about 6 hours on a Saturday or Sunday.
 - This update will power the 3-4 grade wing and all outlets in the gym. Another generator would need to be purchased in order to power the entire building.
 2. **HVAC – current projects update**
 - Westbrook High School’s task unit is being delivered by September 20 and can be installed with no disruption.
 - Daisy Ingraham School’s exhaust units are all installed. The 8 unit ventilators and cabinets are in the rooms and ready to be installed. They will be installed by August 20th.
 - The large air handling unit has been installed and controls will be completed by August 7.

3. HVAC AC update:

- Further discussion regarding the feasibility of air-conditioning at Daisy Ingraham and Westbrook High School. There is not enough grant funding to move forward at this time. More information is needed and will be further discussed in the fall.

4. ARP priority 5 – usage – discussion

- Discussed projects on the Long Range Plan which could be funded by some of the ARP ESSER Grant. The grant money is available until September 2024.
- Long Range Plan Committee with information and advice provided by Roger LeFleur discussed using grant funds to complete classroom/roof ventilators at Daisy Ingraham School. This will allow for the whole school to be on the same system.

IV. ADJOURN: MOTION to adjourn at 5:14 p.m. by D. Perreault and
SECOND by M. Palumbo. Vote unanimous.

Respectfully submitted,

Christine Kuehlewind, Board Secretary
Cecilia S. Lester, Board Recording Clerk

TBA at next meeting