

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

<p>WESTBROOK BOARD OF EDUCATION Tuesday, August 13, 2019 Regular Board of Education Meeting WHS Library</p>

MINUTES

BOE Members Present: Lee Bridgewater, Kim Walker, Don Perreault, Michelle Palumbo, Dee Adorno, Sally Greaves

BOE Members Absent: Mary Ella Luft, Zachary Hayden, Jackie Lyman

Also Present : Superintendent Patricia A. Ciccone; Business Manager, Lesley Wysocki, Administrators Ruth Rose, Tara Winch, Taylor Wrye, Madeline Illinger; IT Specialist Ben Russell

- I. **CALL TO ORDER** – The regular Board of Education meeting was called to order at 7:03 p.m. by Lee Bridgewater, Chair.
- II. **PLEDGE OF ALLEGIANCE**
- III. **BOARD OF EDUCATION ACKNOWLEDGEMENTS** - None
- IV. **STUDENT REPRESENTATIVE REPORT** - None
- V. **PUBLIC COMMENT:** None
- VI. **ADMINISTRATOR(S) COMMENTS:** No comments
- VII. **NEW BUSINESS:**
 - A. Annual BOE meeting dates: To comply with the posting of Board of Education meeting dates from January 2020 to January 2021, the Board voted to approve the Superintendent’s recommendation to meet on the dates as submitted, which is the second Tuesday of the month at 7:00 p.m. in the Westbrook High School library, with the exception of the April meeting. *Moved by D. Perreault and seconded by M. Palumbo to approve April 7, 2020 as the meeting date for April and moved by S. Greaves and seconded by D. Perreault to approve the meeting dates as submitted for January 2020 through January 2021. Vote unanimous.*
- VIII. **SUPERINTENDENT’S REPORT**
 - A. Enrollment update: Superintendent Ciccone reported there are “healthy” pre-k classes with a waiting list. Information on enrollment will be reported at the September meeting, once registrations/withdrawals are completed.

- B. School Projects Update: Superintendent Ciccone reported on the progress of summer projects including the generator project, new safety and security doors, work in the auditorium, gyms and cafeterias, new carpeting, work on the court yard in front of the high school, positive Fire Marshall inspections, and resurfacing of the tennis courts. Superintendent Ciccone acknowledged the work of the custodial dept., the business manager and administrators.
- C. Summer Meals Program Update: Superintendent Ciccone was pleased to report at least 387 lunches were served.
- D. Opening Days – Convocation and Professional Development Format: Convocation is on August 26th from 8 am – 9 am in the WHS Auditorium. Following Convocation the WEA will meet until 9:30. Following will be a Shipman and Goodwin presentation on mandated reporting in the WMS cafeteria, and there will be a safety and security update. In the afternoon, teachers will prepare their classrooms. Board members are invited to attend Convocation. On August 27th, the day is designated as a full day of professional development Education Camp. August 28th is the first day for students. New Teacher/Staff Orientation is on August 21st.

IX. OLD BUSINESS: None

X. CONSENT AGENDA Approval of Minutes:

- 1. Regular Meeting – June 11, 2019: *Moved by D. Perreault and seconded by D. Adorno to approve the minutes of the regular meeting of June 11, 2019. Vote unanimous.*
- 2. Special Meeting – July 22, 2019: *Moved by K. Walker and seconded by M. Palumbo to approve the minute of the Special meeting of July 22, 2019. Vote unanimous.*

XI. FINANCIAL REPORTS

A. Review of Check Listings

- 1. The Board reviewed check listings for end of year - June 13, 2019 in the amount of \$205,485.29; June 27, 2019 in the amount of \$255,474.05, and June 30, 2019 in the amount of \$198,248.53, \$157,500.22, and \$56,398.64.
- 2. The Board reviewed check listings for July 11, 2019 in the amount of \$54,231.61 and July 25, 2019 in the amount of \$72,143.09.

B. Budget Narratives/Review of Expenditure Reports for 2018-19: L. Wysocki provided a report and stated that she will be reconciling with the Town this week.

C. Line Item Transfer: None

D. Insurance Report: The Insurance report was provided.

XII. BOARD COMMITTEE REPORTS

A. LEARN – D. Adorno (no report)

B. Policy– K. Walker (no report)

C. Long Range Planning – M. Palumbo (no report)

D. Insurance- L. Bridgewater reported the Insurance Subcommittee met on the Student Accident Insurance Renewal which came in under last year's amount.

E. Negotiations - S. Greaves reported the AFT contract has been finalized.

F. Town Energy Ad Hoc Committee – L. Wysocki reported on activities of the Energy Committee including the light project with the remaining 14 lights to be installed; Riggio building roof work to include solar panels and the grid project on hold to work out some details.

G. PTSO Representatives - J. Lyman, M. Luft, M. Palumbo (no reports)

XIII. PERSONNEL

A. Professional Appointments: Superintendent Ciccone reported the following new hires:

1. Alexandra Wilson – WHS Mathematics teacher
2. Lynne Fischer – Elementary Teacher (3rd grade)
3. Vanessa Federico – Reading Resource Teacher (Daisy) .

Superintendent Patricia A. Ciccone recommended the Board approve the appointment of the above-named teachers for the 2019-20 school year. Moved by D. Perreault and seconded by S. Greaves. Vote unanimous.

B. Professional Resignation(s)

1. Cathy Dowler, Daisy Ingraham Elementary School teacher submitted her resignation effective immediately.
2. Ellen Tucker, Speech Language Pathologist, submitted a letter of resignation effective immediately.
3. Tim Byars – WHS Math teacher, submitted a letter of resignation effective immediately.

Superintendent Patricia A. Ciccone recommended the Board accept with regret the resignations of Cathy Dowler, Ellen Tucker, and Tim Byars, effective immediately. Moved by M. Palumbo and seconded by S. Greaves. Vote unanimous.

C. Non-certified Appointments(s): The Superintendent informed the Board of the following non-certified appointment::

1. Lori Wallace – WHS Guidance Office Secretary

D. Non-certified Resignation(s): The Board was informed of the following non certified resignations:

1. Lani Langlois – Paraprofessional, submitted a letter of resignation effective June 30, 2019.
2. Mary Higgins – WMS Cafeteria Manager, submitted a letter of resignation on July 23, 2019 effective immediately.

XIV. ADJOURN: *Moved by D. Perreault and seconded by M. Palumbo to adjourn at 8:42 p.m. Vote unanimous.*

Respectfully submitted,

Kim Walker, Board Secretary

Cecilia S. Lester, Board Recording Clerk