

**APPLICATION TO SELECTMAN'S OFFICE
USE OF TOWN PROPERTY
TOWN GREEN / SIGNAGE
TOWN OF WESTBROOK
Telephone 860-399-3040 Fax 860-399-3015**

ORGANIZATION _____

ADDRESS _____

SIGN TO READ: _____

DATE OF PLACEMENT : MONTH _____ DAY _____ YEAR _____ MAXIMUM OF 2 WEEKS

DATE OF REMOVAL : MONTH _____ DAY _____ YEAR _____

SIGN MUST BE REMOVED WITHIN 2 DAYS OF REMOVAL DATE OR THE TOWN WILL REMOVE AT THE

OWNERS EXPENSE

SIGNS TO BE 4' X 4' OR 4' X 8' AND FASTENED TO POSTS PROVIDED ON GREEN. NO BANNERS BETWEEN SIGN POST ALLOWED. BANNER'S WILL NEED SPECIAL PERMISSION AND HANGING INSTRUCTIONS

TOWN EQUIPMENT REQUESTED (SPECIFY) _____

INSURANCE PROVIDER IF REQUIRED _____

PERSON RESPONSIBLE FOR SUPERVISION OF SIGNAGE: _____

STREET & MAILING ADDRESS _____

TELEPHONE DAY: _____ EVENING _____ CELL _____

I agree that my Organization named above will be responsible for repair and/or replacement of any damage to buildings grounds or equipment and removal of all trash from the site immediately following the event. Applicants must conform to any and all applicable Federal, State and Municipal regulations. The Town of Westbrook is not liable for any damage, loss or injuries.

DATE _____ SIGNATURE _____
=====

Application Approved: YES _____ NO _____

BY _____ DATE _____

The Board of Selectman may require any user of Town Property to hire Police. The Board reserves the right to revoke approval of any application when it deems it in the best interest of the Town. NOTE: When the Town Green is being used, participants must park behind Town Hall.