

Application No. \_\_\_\_\_

Date Submitted \_\_\_\_\_

**TOWN OF WESTBROOK  
PLANNING COMMISSION**



**APPLICATION FORM**

**APPLICATION TYPE:** *(check all that apply)*

- Subdivision       Re-Subdivision       Modification       Special Permit
- Regulation Amendment       POCD Amendment

**ORIGINAL SUBDIVISION IF RE-SUBDIVISION OR MODIFICATION:**

Application No. \_\_\_\_\_ Name \_\_\_\_\_  
 Date Approved \_\_\_\_\_ Map No. *(on file with Town Clerk)* \_\_\_\_\_

**NAME OF SUBDIVISION:** \_\_\_\_\_  
**TOTAL ACRES** \_\_\_\_\_ **ZONING DISTRICT** \_\_\_\_\_ **#LOTS** \_\_\_\_\_  
**PROPOSED ROAD NAME(S):** \_\_\_\_\_ **LENGTH (If)** \_\_\_\_\_  
 \_\_\_\_\_ **LENGTH (If)** \_\_\_\_\_  
 \_\_\_\_\_ **LENGTH (If)** \_\_\_\_\_  
 \_\_\_\_\_ **LENGTH (If)** \_\_\_\_\_  
**PROPERTY ADDRESS:** *(attach 8½ x 11 location map)* \_\_\_\_\_  
**ASSESSOR'S MAP(S) & LOT(S):** \_\_\_\_\_

*Place check for primary contact*

**APPLICANT NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_ **FAX:** \_\_\_\_\_  
 \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_  
 **OWNER NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_ **FAX:** \_\_\_\_\_  
 \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_  
 **ENGINEER/SURVEYOR:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_ **FAX:** \_\_\_\_\_  
 \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_  
 **ATTORNEY:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
**MAILING ADDRESS:** \_\_\_\_\_ **FAX:** \_\_\_\_\_  
 \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

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**APPLICATION QUESTIONNAIRE**

**YES NO**

- 1.   Is any part of site within 500' of town boundary?
- 2.   Is access to the subdivision provided from an adjoining town?
- 3.   Is access to the subdivision provided from a state highway?
- 4.   Is development considered a major traffic generator under CGS 14-311?
- 5.   Are there inland wetlands or watercourses on the property to be subdivided?
- 6.   Is any development proposed within 100' of an inland wetlands or watercourse?
- 7.   Has an application been submitted to the Inland Wetlands & Watercourses Commission? If so, Application No. \_\_\_\_\_ Date Submitted \_\_\_\_\_ Permit No. \_\_\_\_\_ (if applicable)
- 8.   Will more than 5,000 sf of wetlands be disturbed?
- 9.   If so, has an application been submitted to the Army Corps of Engineers?
- 10.   Will the development result in a disturbance of over 5 acres including but not limited to road and utility construction, individual lot construction (house, driveway, septic system, etc.) and all other construction associated with the overall plan regardless of individual parties responsible for construction of these various elements?
- 11.   Is any work proposed in a 100 year floodplain?
- 12.   Is there public water within 1500' of the property?
- 13.   Is project within an aquifer protection area?
- 14.   If so, has CTDPH and CT Water Co. been notified? Provide verification.
- 15.   Are waivers requested? If so, list sections \_\_\_\_\_
- 16.   Is property within the Coastal Boundary as defined by CGS 22a-94?
- 17.   If so, has Coastal Site Plan Review Application been submitted?
- 18.   Have any Zoning Variances been granted for this property? If so, list deed reference Vol. \_\_\_\_\_ Pg. \_\_\_\_\_
- 19.   Has the property been used for agricultural purposes involving the application of pesticides?

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**APPLICATION CHECKLIST***Note: Failure to submit a complete application shall be cause for disapproval.*

<b>Section</b>	<b>Item</b>	<b>Initial</b>	<b>Date Rec'd</b>
2.2.1	Three (3) completed and signed copies of Application form		
2.2.2	Fees in the amount specified in Sect. 2.2.2 or as amended by Town Ordinance. Total submitted:		
2.2.3	Record Subdivision Plans – (4) 24x36, (8) 11x17		
2.2.5	Site Development Plans – (4) 24x36, (8) 11x17		
2.2.4	Plan/Profiles – (4) 24x36, (8) 11x17		
2.2.6	Drainage analysis including pre-development and post-development calculations		
2.2.7	Sanitary Certification. <i>Plan must be submitted to Sanitarian and certified prior to public hearing.</i>		
2.2.8	Parcel History		
2.2.9	Mortgage Information		
2.2.10	Application Checklist		
2.2.11	Plan of Relationship of Subdivision to Abutting Property		
2.2.12	Copies of all proposed Easements		
2.2.13	Copies of all proposed Association Agreements		
2.2.14	Copies of all proposed deeds to Town or Town agencies		
2.2.15	Copy of CONNDOT Permit application and preliminary response		
2.2.16	Copy of Inland Wetlands application and approval report		
2.2.17	Copy of DEP Tidal Wetlands Permit application		
2.2.18	Three (3) copies of Coastal Site Plan Review application if applicable		
2.2.19	Six (6) copies of Soil Erosion and Sediment Control Plan		
2.2.20	List of names and addresses of all property owners within 200'		
2.2.21	Passive Solar Energy Scheme		
2.2.22	Additional Technical Information or Reports		
	Statement of Intent if abutting land owned by developer/applicant, re: 2.2.11 above		
	Construction Cost Estimate - public improvements		
	Request(s) for Waivers if applicable		

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**APPLICATION SIGNATURE SHEET**

The undersigned hereby applies for approval of said Plan and agrees with the Town of Westbrook upon approval to install such utilities as are shown and required and to complete the streets as finally approved, or in lieu of this, post a performance bond as set forth and provided for in the Subdivision Regulations of the Town of Westbrook, Connecticut. The undersigned has read the Subdivision Regulations and understands that this application will conform thereto. This agreement shall be binding on the heirs, executors, administrators, assigns and successors of the undersigned.

OWNER:

APPLICANT:

\_\_\_\_\_  
*Print name*

\_\_\_\_\_  
*Print name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

The undersigned hereby authorizes the Westbrook Planning Commission, or their agents, to enter upon the property to be subdivided for the purpose of inspection and enforcement of said subdivision regulations. If the Commission requires a formal site walk, the undersigned hereby authorizes the general public, only in company with the Commission, to inspect such property.

OWNER:

APPLICANT:

\_\_\_\_\_  
*Print name*

\_\_\_\_\_  
*Print name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_