

# ZONING PERMIT [Sign Application]

Town of Westbrook \* Zoning Sign Permit # \_\_\_\_\_

Westbrook Land Use Department, 866 Boston Post Road, Westbrook, CT 06498 / (860) 399-3046 Fax: (860) 399-2084

**Application Type:** (check one) **Fee Paid: \$ 25.00**  Cash  Check # \_\_\_\_\_

**New Sign**  **Replacement of Existing Sign**  **Temporary Sign/Special Event**

**Other** [please explain] \_\_\_\_\_

**Property address for proposed signage:** (street & #) \_\_\_\_\_

**Zone District:** \_\_\_\_\_ **ZBA Variance:**  **NO**  **YES** (if yes, approval date) \_\_\_\_\_

**Assessor's Map #** \_\_\_\_\_ **Lot #** \_\_\_\_\_ **Lot Area** (sq. ft. or acres) \_\_\_\_\_

**Existing Signs on property**  
(by type and size/dimensions; i.e., Wall sign, window, free-standing, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proposed signs on property**  
(by type and size/dimensions; i.e., Wall sign, window, free-standing, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Property owner(s) of Record:** (print) \_\_\_\_\_ (signature) \_\_\_\_\_ Tel: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant** (if different from owner) (print) \_\_\_\_\_ (signature) \_\_\_\_\_ Tel: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Email: \_\_\_\_\_

**Who will be representing this application? List the Contact Person for staff inquiries below.**

Name: \_\_\_\_\_ Tel: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address \_\_\_\_\_

The following requirements must be provided:

- 1) An accurate plan showing the proposed location of the sign on the subject property in relation to Property lines, existing signs, and principal buildings and other site improvements, if any.
- 2) Drawing/rendering of proposed sign.
- 3) A color photograph of the lot indicating where the sign will be located.
- 4) An accurate elevation drawing of the proposed sign and the supporting structure or building façade intended to receive the sign, showing the sign dimensions, area, and height above finished grade, and proposed location of the sign in relation to the building façade and roof line.
- 5) The aggregate area of all existing signs on the lot.
- 6) The type of construction, sign supports, and any mechanical or electrical details.

**This Permit is hereby  ISSUED or  DENIED - subject to: conformance with Section 10.20.00 of the Westbrook Zoning Regulations, any Conditions of Approval attached hereto, & the attached plan.**