

OFFICE OF THE ASSESSOR
MOTOR VEHICLE
PHONE # 860-399-3016
FAX# 860-399-3092
ATT: PAM

2 FORMS OF PROOF ARE REQUIRED

THE WESTBROOK ASSESSOR'S OFFICE REQUIRES THE FOLLOWING INFORMATION TO REMOVE/PRORATE ANY AND ALL VEHICLES FROM THE GRAND LIST:

A COPY OF THE RETURNED PLATE RECEIPT MUST BE PROVIDED

ADDITIONALLY WE REQUIRE ONE OF THE FOLLOWING:

1. A COPY OF THE NEW OUT OF STATE REGISTRATION
2. A COPY OF THE CANCELED TITLE
3. DOCUMENTATION FROM A JUNK DEALER
4. DOCUMENTATION FROM THE INSURANCE COMPANY, INCLUDING THE **VIN# AND THE DATE** THE INSURANCE WAS CANCELLED
5. BILL OF SALE
6. DONATION LETTER
7. A COPY OF THE TRADE-IN PAPERS

IF THE VEHICLE WAS STOLEN:

1. DOCUMENTATION FROM THE INSURANCE AGENT STATING YOU WERE COMPENSATED FOR THE TOTAL LOSS OF THE VEHICLE
2. A LARCENY REPORT FROM THE POLICE STATION STATING THE VEHICLE WAS STOLEN AND NEVER RECOVERED

IF THE VEHICLE WAS TOTALLY DESTROYED:

1. DOCUMENTATION FROM YOUR INSURANCE AGENT STATING YOU WERE COMPENSATED FOR THE TOTAL LOSS OF THE VEHICLE

ALL ACCEPTABLE DOCUMENTATION MUST IDENTIFY THE VEHICLE BY MAKE, YEAR AND VEHICLE IDENTIFICATION NUMBER.