

Application No. _____ Date of Receipt _____ Tax Collector Approval _____
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**TOWN OF WESTBROOK INLAND WETLANDS & WATERCOURSES COMMISSION
REGULATED ACTIVITY PERMIT APPLICATION**

1. Name of Applicant _____
 Address _____
 Telephone Numbers _____
 E-Mail Address _____

2. Name of Property Owner (if not applicant) _____
 Address _____
 Telephone Numbers _____

3. I (owner) give consent to _____ (name of applicant) to carry out the activity proposed in this application.
 _____ (signed by property owner).

4. Location of the property where proposed activity is to occur.
 A. Street Address _____
 B. Attach assessor's map of the area with Map # _____, Lot # _____
 C. Is any portion of property on which regulated activity is proposed located within 500 feet of boundary of adjoining municipality? _____

5. Description of Property – Submit a detailed drawing of the area, showing the geographical location of the property which is to be affected by the proposed activity, including a description of the land in sufficient detail to allow identification of the inland wetlands & watercourses, areas of wetland or watercourse disturbance, soil types and vegetation.

6. Purpose and Description of Activity – Submit a written description (on a separate sheet) of regulated activity and a site plan showing existing conditions and proposed activities in relation to wetlands and watercourses.

7. Acreage of wetlands and watercourses altered:
 A. Soil types (if available) _____ acres.
 B. If soil type not available, specify area altered as follows:
 _____ Swamp _____ Acres _____ Bog _____ Acres
 _____ Marsh _____ Acres _____ Open Water _____ Acres
 _____ Other _____ Acres
 C. Acreage of wetlands or watercourses created _____ acres.
 D. Lineal feet of stream alteration _____
 E. Total land area of project _____ acres.

- F. Activity purpose (check main purpose);
- Residential improvements by homeowner
 - Agriculture/forestry/conservation
 - New residential development
 - Wetland creation/restoration
 - Commercial/industrial uses
 - Storm water/flood control
 - Municipal improvements
 - Recreation/boating/navigation
 - Utility Co. improvements
 - Routine maintenance

G. List (on a separate sheet) alternatives which have been considered and why the alternatives are not feasible or prudent.

H. Submit any other information necessary to the understanding of what is being proposed.

8. Names and addresses of adjacent property owners (separate sheet).
9. The signature on this application authorizes members and staff of the Town of Westbrook Inland Wetlands Agency to conduct a site walk(s) of the property for the purposes of understanding existing property conditions, which may be necessary in order to make a decision on this application. Such site walk(s) will be conducted at reasonable times.
10. Ten (10) copies of all application materials shall be submitted to comprise a complete application, or as is otherwise directed in writing by the commission.
11. Fees (**All checks to be made out to the Town of Westbrook**) in a single check:
 \$75.00 & \$60.00 CT DEEP fee - **\$135.00 to be paid when filing application for residential;**
 \$400.00 & \$60.00 CT DEEP fee - **\$460.00 to be paid when filing for all other applications;**
 If the IWWC deems this is a significant activity, there will be an additional \$300.00 fee.
 After-the-fact fee is an additional \$150.00.

**ALL FILING FEES TO BE PAID BEFORE APPLICATION IS SUBMITTED.
 ALL NECESSARY FEES MUST BE PAID BEFORE PERMIT IS ISSUED.**

The undersigned swears that the information supplied in the completed application is accurate to the best of his knowledge and belief, and is aware of the penalties for obtaining a permit through deception or inaccurate or misleading information.

Signature of Applicant _____ Date Filed _____

Application with fee received by Inland Wetlands agent:
 _____ signature _____ date

Under provisions of Inland Wetlands & Watercourses Public Act 87-338 and 87-533 and updated amendments.

**CHECK LIST FOR APPLICATIONS TO THE
INLAND WETLANDS & WATERCOURSES COMMISSION**

Title of project or sub-division and name of property owner.

Name, address, telephone number, State Seal of project engineers and soil scientist.

Location map of site, index map of project if more than one (1) drawing, date of drawings.

North arrow, scale of site plan, scale of all detail drawings, cross-sections or road profiles.

Names of all abutting property owners within 100' of the parcel for which an application is being made.

Rights-of-way, easement lines, existing edges of pavements indicated, nearest intersection, street names.

Locations and sizes of existing and proposed storm drain lines, ditches, drain basins, manholes, head walls, curbs and gutters.

Invert or flow line elevations at pipe ends, head walls, gutter, ditches, or water bodies.

All nearby or on-site water courses, bodies of water, springs, sink holes, natural retention basins. If none of the above touch directly on the project property, the engineer shall show estimates of distance to such.

Line reflecting the 100 foot upland review area.

Existing and proposed contour lines at an interval of two (2) feet.

Calculations for drainage system based on the 100-year storm.

Final application and site plans shall be submitted in ten (10) copies.

The Commission reserves the right to ask for additional information prior to rendering an approval decision.

APPLICANTS SHOULD BE PREPARED TO ANSWER THESE QUESTIONS

1. Has your property been flagged by a certified soil scientist?
2. Have you shown the 100' upland review area line on your site plan? The IWWC will evaluate whether the proposed activity in this area may have an impact on wetlands and/or watercourses.
3. What is the distance of the closest point of activity to the wetland/watercourse including soil disturbance and vegetation removal?
4. Have you shown erosion measures on your site plan (i.e. silt fence, haybales)?
5. If installing a pool, what types of chemicals will you be using in the pool, where will they be stored, and how do you plan on draining the pool at the end of the season?
6. Do you have an alternate plan for your project? Why is the alternative plan not feasible or prudent?
7. What is the timeframe for your project?