

TOWN GARAGE BUILDING COMMITTEE
OCTOBER 14, 2009 MEETING MINUTES

Minutes of the Town Garage Building Committee Special Meeting held on Wednesday, October 14, 2009 at the Mulvey Municipal Center.

Members Present: Chairman Tony Marino, Sid Holbrook, George Pytlik, Gary Gavigan, Sally Greaves and John Riggio.

Also Present: Alan Nafis from Weston & Sampson and Animal Control Officer Sandy Bevin.

Call to Order

Tony Marino called the meeting to order at 7:06 p.m. with a salute to the flag.

Establish Voting Members

Chairman Marino stated that all members present would be voting members.

Review and possible approval of A&E Consultant Revised Project Scope

Alan Nafis of Weston & Sampson stated that all the line items for the project scope have stayed the same, but general descriptions have changed as previously discussed. Chairman Marino stated that per Mr. Nafis, the ventilation and CO detection are not included in the scope because John Riggio stated that he would take care of these items. The septic system for the old building could be abandoned, but there will be no bathrooms or running water. These things will be in the new building. The old building will be used for storage only. The first phase of the project will be the administrative area and maintenance in the 3500 sq. ft. building and the addition of 2 bays. There is nothing in the proposal at this time for grants, but the correct wording will be added to the proposal so that if any grants become available in the future, they can be applied for.

Animal Control Officer Sandy Bevin was present to discuss the needs for the dog pound. At this time, the proposal is for 6-8 cages in a 1000 sq. ft. building. Ms. Bevin stated that last year, there were a total of 27 dogs that were housed and she feels that 4 runs would be plenty. One run must be isolated. The most dogs she has had at one time is 3. She stated that she will need heat at the floor level because the runs must be kept at 55 degrees at all times. Radiated floor heat is not necessary. She will need hot water with indoor and outdoor access. Air conditioning will not be needed because of the concrete floors. Chairman Marino stated that he has not heard anything from First Selectman Noel Bishop regarding the possibility of regionalizing. If we were to regionalize, there would be an increase in mileage for the Animal Control Officer as well as an inconvenience for the town residence. Ms. Bevin stated that an office for her would not be necessary because there is an office available at the town hall. Ms. Bevin suggested keeping all the kennels on one side in an area that will be shaded. She further suggested putting the facility towards the back of the property to keep the noise to a minimum. With these suggestions, the dog facility will not be as costly as originally anticipated.

A motion was made by George Pytlik and seconded by Sid Holbrook, to:

Approve the revised scope of services, which will include the addition of the appropriate wording for applying for future grants.

Discussion: Chairman Marino stated that he was concerned about the tanks and possible future contamination. We will be releasing the State of any liability as being the Certifying Party. There was discussion of the possibility of moving the current tanks to the new facility and fill or remove the tanks that are there now. John Riggio stated that what is currently there is a good

system and would eliminate the process of figuring fuel by mileage and on paper. The current system is a card system. If it were decided to move the tanks, it would be an additional scope of work and fee proposal. Maybe the tanks can be connected to the other system. It was decided to leave the scope the way it is.

The motion carried unanimously.

Alan Nafis stated he would submit the new scope to the State.

Transfer of Property

Chairman Marino stated that it would be a while before the properties are exchanged. The remediation will not be done until the transfer occurs. At this time, the State still does not have a contract with AMTRAK.

Old Business

None.

New Business

None.

Approval of Bills

Upon a motion by Sid Holbrook, seconded by George Pytlik, it was:

VOTED: Unanimously to approve payment of the following bills: \$48.00 to Kathleen Kelemen for Secretarial duties and \$32.08 to Staples for office supplies.

Correspondence

None.

5. Adjournment

Upon a motion by Sid Holbrook, seconded by Gary Gavigan, it was:

VOTED: Unanimously to adjourn at 7:42 p.m.

Respectfully submitted:

Kathleen H. Kelemen, Secretary