

Westbrook Public Library Renovation and Expansion Committee
Regular meeting, Wednesday, May 12, 2010 at 7:30 p.m.
Westbrook Public Library

Members present: Tony Palermo, Richard Pielli (Chairman), Catherine Wininger, and Library Director Lewis Daniels.

Call to order: R. Pielli called the meeting to order at 7:40 p.m.

Minutes: Following a motion by C. Wininger and a second by T. Palermo, the minutes from the March 24, 2010 meeting were accepted by unanimous vote.

Invoices: The committee reviewed and discussed the invoices for the south end basement work, which is now complete. The invoices considered were:

GDS Contracting for the installation of ceiling tiles in the amount of \$4,500.00, New England Energy Controls for the installation and programming of a thermostat in the amount of \$692.76, Electric Works for the installation of new lights in the amount of \$4,675.00, East Coast Sheet Metal for the refitting of the ductwork for a drop ceiling in the amount of \$2,264.00, and Tec Control Systems for the installation of smoke and fire detectors in the amount of \$750.46. The total of all the invoices came to \$12,882.22.

L. Daniels reported that one additional light was installed to improve illumination in the southwest corner of the room so the Electric Works invoice was slightly higher than originally estimated. The work on the thermostat and the detectors came in less than estimated. Following inspection of the space and discussion of the invoices, T. Palermo made a motion to approve payment of the invoices. Following a second by C. Wininger, the motion passed by unanimous vote.

Project Status: Members of the committee commented that the work on the project is essentially complete. C. Wininger reported that the Friends Building Improvement Fund Committee is funding some additional landscape work and the purchase of library equipment. L. Daniels reported that the Town Treasurer advised that the application for the final payment on the state grant be submitted after the invoices on the south end basement work are processed.

Next meeting: The next meeting will be scheduled as needed.

Adjournment: Following a motion by T. Palermo and a second by Cathy Wininger, the meeting adjourned by unanimous vote at 8:00 p.m.

Respectfully submitted,

Lewis Daniels, Secretary