



# WESTBROOK HOUSING AUTHORITY MEETING

Tuesday,, January 27, 2009

7:00 pm

Worthington Manor  
34 Worthington Drive  
Westbrook, Connecticut

## **AGENDA**

1. Call to order
2. Approval of minutes of December 30, 2008 meeting
3. Chairman's report
4. Management/Financial report
5. Old Business
6. New Business
7. Adjourn

## **WESTBROOK HOUSING AUTHORITY**

December 31, 2008

The Westbrook Housing Authority meeting held on Tuesday, December 30, 2008 at Worthington Manor, 34 Worthington Drive, Westbrook, convened at 7:00 pm.

Present were:        Tony Barbieri, Chairman  
                         Clara Crawford  
                         Sandra Galloni

Absent was:         Thomas Collopy  
                         Marge Spada

Also present:        Cheryl Daniw, Merit Properties

Tony Barbieri called the meeting to order at 7:00 pm. Clara Crawford made a motion to accept the minutes of the Special Meeting of November 3, 2008. Sandra Galloni seconded the motion and it passed unanimously.

Cheryl Daniw presented the management/facilities report:

Monthly financial reports were mailed to the Housing Authority members.

We are almost finished with the installation of the carpeting. The final pieces have been bound and will be put down shortly. The tile for the stairs and bathrooms has been delivered for installation. The painters will return to do any touch-up needed. The laminate has been put down..

We have hired a new cleaning company.

Looking to make the hallways brighter we will refit the ceiling canisters with new bulbs.

A resident voiced concern that the exhaust fans in the community bathrooms both upstairs and downstairs do not work. Cheryl was aware of this matter and has an electrician coming to look at them.

Another resident spoke again about someone to wash the inside the windows in their apartments. There had been a name and telephone number on the board of an individual willing to do the work. Come spring name(s) of window washers will again be posted and residents will be urged to check the board.

The next regular meeting of the Westbrook Housing Authority will be Tuesday, January 27, 2009 at 7:00 pm at Worthington Manor.

Respectfully Submitted,



Clara Crawford  
Westbrook Housing Authority

cc: Tony Barbieri  
Tom Collopy  
Sandra Galloni  
Marge Spada  
Clara Crawford  
Merit Properties  
Town Clerk  
File