

WESTBROOK BOARD OF EDUCATION
EDUCATE, CHALLENGE, & INSPIRE

WESTBROOK BOARD OF EDUCATION
Tuesday, February 14, 2023 @ 7:00 p.m.
Regular Board of Education Meeting
WHS Library

The Regular meeting of the Westbrook Board of Education will be held on Tuesday, February 14, 2023 @ 7:00 p.m. in the WHS Library. To join the meeting you have the following options:

Members of the public who would like to view this meeting remotely, please access the link here:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

AGENDA

- I. CALL TO ORDER – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGMENTS
- IV. STUDENT REPRESENTATIVE REPORT – Delaney Belcourt, Elliott Koplas
- V. SUPERINTENDENT’S PROPOSED BUDGET FOR FISCAL YEAR 2023-2024 PRESENTATION – **Enclosure 1**
- VI. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

Board welcomes public participation and asks that speakers **sign in** to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.

VII. ADMINISTRATORS' COMMENTS

VIII. NEW BUSINESS – **Enclosure 2**

- A. The following policies were reviewed by the Policy Subcommittee on 2/9/2023
 - 1. 2000 – Concept and Roles in Administration
 - 2. 2112 – Professional Development
 - 3. 2131.1 – Appointment of Designee for Superintendent of Schools
 - 4. 2140 – Superintendent of Schools
 - 5. 2151 - Hiring School Administrators
 - 6. 2210 – Administrative Leeway in Absence of Board of Ed Policy
 - 7. 2231 – Policy and Regulations Systems
- B. Recommendation to Rescind – **Vote Anticipated**
 - 1. 2100 – Administrative Staff Organization
 - 2. 2111 – Equal Employment Opportunities
 - 3. 2130 – Job Descriptions
- C. First Reading
 - 1. 2300 – Policy Regarding Retention of Electronic Records and Information (new policy)
 - 2. 2301 – Policy Regarding Holds and the Destruction of Electronic Information and Paper Records (new policy2301)
 - 3. Revised Policy 2240 –Educational Research in District Schools

IX. SUPERINTENDENT'S REPORT - Vote anticipated

- A. Enrollment – February 2023 - **Enclosure 3**
- B. Westbrook's Commitment to ALL Children in Our Schools - **Enclosure 4 – Vote anticipated**
- C. Health Insurance – Eastern Connecticut Health and Medical Cooperative - **Vote anticipated**
- D. Superintendent's Proposed Budget for Fiscal Year 2022-2023 - **Vote anticipated**
- E. Substitute teacher update

X. OLD BUSINESS

XI. CONSENT AGENDA – Vote Anticipated

- A. Approval of Minutes: **Enclosure 5**
 - 1. Regular Meeting of January 10, 2023
 - 2. Special Meeting of January 12, 2023
 - 3. Special Meeting of January 24, 2023

XII. FINANCIAL REPORTS - **Enclosure 6**

- A. Review of Check Listing
- B. Budget Narrative/Review of Expenditure Report
- C. Line Item Transfer
- D. Insurance Report
- E. Update on Free Meals for 2023 (School Meals 4 All CT)

XIII. BOARD COMMITTEE REPORTS

- A. Policy– K. Walker
- B. Long Range Planning – D. Perreault
- C. Fiscal & Budget – Z. Hayden
- D. Teaching & Learning – D. Perreault
- E. Communications & Marketing – M. Luft
- F. Negotiations – D. Perreault
- G. Town Energy Ad Hoc Committee – A. Miesse
- H. LEARN – Z. Hayden
- I. PTSO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)

XIV. BOARD GOALS

- A. Board Retreat (April 26 @ 5:00 pm)
- B. Discussion about subcommittees
- C. Workshops/school activities attended
 - 1. Legislative Breakfast summary

XV. PERSONNEL: FYI

- A. Professional Appointment(s)
 - 1. Steven Ernst - Long Term Sub at Daisy (Music)
 - 2. Katherine Claps –Long Term Sub - Special Ed Teacher at Daisy
- B. Non-Certified New Hires
 - 1. Emily Calderone - Paraprofessional
- C. Non-Certified Resignations (FYI)
 - 1. Ashley Silvestrini – Paraprofessional
 - 2. Dawne Farrell – Paraprofessional

XVI. ADJOURN