

**WESTBROOK BOARD OF EDUCATION  
EDUCATE, CHALLENGE, & INSPIRE**

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<p><b>WESTBROOK BOARD OF EDUCATION Tuesday, March 14, 2023 @ 7:00 p.m. Regular Board of Education Meeting WHS Library</b></p>
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The Regular meeting of the Westbrook Board of Education will be held on Tuesday, March 14, 2023 @ 7:00 p.m. in the WHS Library. Member of the public have the following options to join the meeting remotely:

Method 1

1. Visit <https://www.westbrookctschools.org/groups/5650>
2. Click the link provided at the time of the meeting.

Method 2

1. Navigate to <https://www.westbrookctschools.org>
2. Click “Departments”
3. Click “Westbrook Board of Education”
4. Click the link provided at the time of the meeting.

**AGENDA**

- I. CALL TO ORDER FOR REGULAR SESSION – 7:00 p.m.
- II. PLEDGE OF ALLEGIANCE
- III. BOARD OF EDUCATION ACKNOWLEDGMENTS – Board Member Appreciation
- IV. STUDENT REPRESENTATIVE REPORT – WHS - Delaney Belcourt, Elliott Koplas;  
WMS Student Report by select middle school students
- V. PUBLIC COMMENT Re: Matters of General Concern & Agenda Items

<p>Board welcomes public participation and asks that speakers <b>sign in</b> to be recognized and limit their comments to a reasonable amount of time (3 minutes). Speakers may offer objective comments about specific agenda items or school operations and programs that concern them. To protect the impartiality of the Board, we will not permit any negative or positive comments about the Board of Education, specific personnel and students. Such comments should be brought to school administration. The Board will not respond to comments made during public comment. When appropriate, district administration will follow-up at a later point in time.</p>
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- VI. ADMINISTRATOR(S) COMMENTS
  - A. Ruth Rose – General Update (Daisy)
  - B. Tara Winch – General Update (WHS)
  - C. Matt Talmadge – General Update (WMS) – WMS Spotlight Program – Unified Sports
- VII. NEW BUSINESS
  - A. April BOE meeting – April 18, 2023
- VIII. SUPERINTENDENT’S REPORT
  - A. Enrollment – March – **Enclosure 1**

- B. Substitute Hiring Update
  - C. Welding Program and Metals Shop Update
  - D. WHS Promo Video Update
  - E. Budget Update
- IX. OLD BUSINESS- Vote anticipated - **Enclosure 2**
- A. Second Reading
    - 1. 2300 – Policy Regarding Retention of Electronic Records and Information (new policy)
    - 2. 2301 – Policy Regarding Holds and the Destruction of Electronic Information and Paper Records (new policy2301)
    - 3. Revised Policy 2240 –Educational Research in District Schools
- X. CONSENT AGENDA – Vote Anticipated – **Enclosure 3**
- A. Approval of Minutes:
    - 1. Regular Meeting of February 14, 2023
- XI. FINANCIAL REPORTS –**Vote anticipated - Enclosure 4**
- A. Review of Check Listings
  - B. Budget Narrative/Review of Expenditure Report
  - C. Line Item Transfer
  - D. Insurance Report
  - E. Capital Plan –Vote anticipated - Enclosure 5**
  - F. HVAC upgrade ED Specifications – Vote anticipated – Enclosure 6**
- XII. BOARD OF EDUCATION GOALS
- A. BOE Retreat – April 26 @ 5 pm
- XIII. BOARD COMMITTEE REPORTS
- A. Policy– K. Walker
  - B. Long Range Planning – A. Miesse
  - C. Fiscal & Budget – Z. Hayden
  - D. Teaching & Learning – C. Kuehlewind
  - E. Communications & Marketing – M. Luft
  - F. Negotiations – D. Perreault
  - G. Town Energy Ad Hoc Committee – A. Miesse
  - H. LEARN – Z. Hayden
  - I. PTO Representatives - M. Luft (Daisy), Z. Hayden (WMS), K. Walker (WHS)
- XIV. PERSONNEL
- A. Non-Certified New Hires: FYI
    - 1. Dawne Farrell – Paraprofessional
  - B. Non-Certified Resignation(s): FYI
    - 1. Janet Dunn – Paraprofessional
- XV. EXECUTIVE SESSION ANTICIPATED
- A. Superintendent’s Evaluation – Goals update
  - B. Negotiations Strategy – WEA MOA – Vote anticipated**
- XVI. ADJOURN